



Ms. Marwen A. Castañeda
University Registrar
Visayas State University
Baybay City, Philippines

November 24, 2022

Subject: Request for VSU Cumulus Registration

Dear Ms. Castañeda,

I am writing to formally request your office to assist with my registration for the VSU Cumulus. I am a newly hired faculty at the Institute for Strategic Research and Development Studies (ISRDS). For this semester I am handling the courses on **Gender, Work, and Food in Rural Society** (DSOC 241), **Sociology of Agriculture** (DSOC 221), and **Society and Culture (with Family Planning)** (Soci 11 (TTh 4:00-5:30)).

To facilitate my request, my details are as follows:


Name: Merry Jean Abandonado Caparas

Email: merry.caparas@vsu.edu.ph

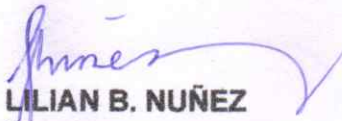
Phone Number: +639667928942

Thank you for your assistance.

Sincerely,


MERRY JEAN A. CAPARAS
Instructor
ISRDS, VSU

Noted by:


LILIAN B. NUÑEZ
Director