

PHYSICAL PLANT OFFICE

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 1041(LOCAL)

Email: www.ppo.@vsu.edu.ph Website: www.vsu.edu.ph

TRIP TICKET

D . E1-1		February 18	3 2025	Trip Nu	mber :					
					VSU to Bato and Inopacan, Leyte					
Scheduled Februa		February 24	ebruary 24, 2025		Destination : _					
Departure	Departure 7:00 am		_	Driver will report to		VSU Guard post 1				
Purpose To deploy areas.			OJT Students to their respective Host Tra			raining Es	stablishn	nents (HTE)		
1000			L. ALCOBE	/Project	Project Contact Number(s)					
Passengers			Department/Office/Center/ Department of Agronomy			1 Tojout	5656 0600 Local 1			
	Ed Allan L. Alcober Ma. Gweneth M. Abit			Department of Agronomy				5656 0600 Local 1013		
3. Ivia. G	Welletiliv	i. Abit		4			-			
4.										
5.										
6. *For more than ((10) nasser	ngers. Use sepa	rate sheet.				N	1	Tip.	
	10) passon	igoro, aco cop			Reques	ting party	: M			
Vehicle Type:					rtoquoo			ALCOBER		
Vehicle Plate	NO.:	_					DA, Fe	aculty		
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Dispatched:		R	ecommende	ed:	App	rovea.			104	
- 50			AMIFI	R. ARMADA			MARLO	ON G. BURLA	AS	
MARCON MILETO					· · · · · · · · · · · · · · · · · · ·	(Director/Center Director/Agency Head)				
In-Charge, Disp	patching									
INSTRUCTION	S: Drivers	shall fill in this	part property.	. Drivers are	accountable for	and are r	esponsibi	e for reporting	arry vernoic	
damage, defects and accidents immediate			Vehicle Condition Fuel & Lubrica						fileage Out	
Trip Ticket Issued/Received			(Before Travel)		Issued/Used	Tim	ne Out			
				Pri -	Fuel & Lubrica	ant Ar	rival/		s #11 1	
Date Returned			Vehicle Condition (After Travel)		Balanced		me In	Odometer/Mileage In		
Was the passenger/s following the call time & of fuel/lubrical vSU Campus			nt outside	Was the ver	hicle involved in while in your cu	nvolved in accident vin your custody?		Was the vehicle used other than official government business?		
□ □ □Yes		□ No □ Yes (Spe		ecify)	□No	☐ Yes (Specify) ☐ No		□No		
☐ Yes	L No	(Specify)		_ 100 (ope						
Driver's N	Name & Si	gnature	Filled in by th	he Head of Pa	rty or Requestin	g Party				
			Service Satisfaction			Driver's OVER ALL RATING				
This vehicle v			☐ 1. Not Satisfied ☐ 2. Slightly Satisfied			☐ 1 Poor ☐ 2 Fair				
government b	ousiness of	nly. I have				□ 3	☐ 3 Good ☐ 4 Very Good ☐ 5 Excellent			
reviewed and	compilea	the use of				100000000000000000000000000000000000000				
Government-C	Owned Vehi	icle.					Comments & Suggestions			
			Catiofied							
			5. Extre	onlery Cation	~~					
SIGNATURE	OVER PRI	NTED NAME	Name and Signature							
O.O.A.TOILE										

Vision:

A globally competitive university for science, technology, and environmental

conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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No.