



January 17, 2022

MARWEN A. CASTAÑEDA

University Registrar

Visayas State University

Visca, Baybay City, Leyte


Dear Ma'am Castañeda,

Greetings!

I am Noreve Jean Malacora- Agad, a Part- Time Instructor of Department of Pure and Applied Chemistry. I would like to request to open an account on the Cumulus in order for me to encode and print grades for my student. For your reference my contact number is **0926-762-6427** and my VSU email address is **noreve.agad@vsu.edu.ph**.

Thank you very much.

Sincerely,


NOREVE JEAN MALACORA- AGAD, RChT
Part -Time Instructor, DoPAC

Noted:


ELIZABETH S. QUEVEDO, RCh, PhD
Head, DoPAC