PPMP #: *27-5-484-2021-8-0-1*

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

GF-2020-10-00410

PURCHASE REQUEST

Dept./Office: **VIHS**
PR #: **GF-2020-10-00410**
Date: **12-10-2021**

Section/End-User: **Guada Fe D. Amihan**
Category: **IT Supplies and Equipment**

Funding Source: **General Fund - MOOE**
Project Title/Code: **SHS-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	**Canon Pixma Ink Bottle,GI-790(Black)**	btls	20	400.00	SHALOM GRACE C. SUGANO	8,000.00
	Specification: ?Ink refill					
2	**Canon Pixma Ink Bottle,GI-790(Cyan)**	btls	10	400.00	SHALOM GRACE C. SUGANO	4,000.00
	Specification: ?Refill ink canon					
3	**Canon Pixma Ink Bottle,GI-790(Magenta)**	btls	10	400.00	SHALOM GRACE C. SUGANO	4,000.00
	Specification: ?Refill ink Canon					
4	**Canon Pixma Ink Bottle,GI-790(Yellow)**	btls	20	400.00	SHALOM GRACE C. SUGANO	8,000.00
	Specification: ?Canon refill ink					
5	**Ink, Epson, genuine (C) T664, 70 ml**	pieces	10	350.00	SHALOM GRACE C. SUGANO	3,500.00
6	**Ink, Epson, genuine (M) T664, 70 ml**	pieces	10	350.00	SHALOM GRACE C. SUGANO	3,500.00
7	**Ink, Epson, genuine, (BK) T664, 70 ml**	pieces	10	350.00	SHALOM GRACE C. SUGANO	3,500.00
8	**Ink, Epson, genuine, (Y) T664, 70 ml**	pieces	10	350.00	SHALOM GRACE C. SUGANO	3,500.00
	TOTAL					**38,000.00**

Purpose: For office use

Checked by:	Funds Available:
MICHAEL ANTHONY JAY B. REGIS	**ALICIA M. FLORES**
TWG - IT Supplies and Equipment	HEAD, BUDGET OFFICE

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	**GUADA FE D. AMIHAN**	**SHALOM GRACE C. SUGANO**	**EDGARDO E. TULIN**
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU