

PERSONNEL RECORDS AND PERFORMANCE EVALUATION OFFICE

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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: AMPARO CHRISTINE A. MEJICA

Department: ITEEM

For the Month of: OCTOBER

Year: 2022

Day	AM						PM						Daily
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total
1													(hours
2													
3	10:00	1:00					1:00	5:30					6
4	7:00	11:30					1:00	5:30					9
5	WEDNESDAY							0.00					3
6	7:00	11:30					1:00	5:30					9
7	10:00	1:00					1:00	5:30					6
8	SATURDAY							0.00					0
9	SUNDAY												
10	10:00	1:00					1:00	5:30					6
11	7:00	11:30					1:00	5:30				-	9
12	WEDN	ESDAY						0.00					9
13	7:00	11:30					1:00	5:30					9
14	10:00	1:00					1:00	5:30					6
15	SATUR	RDAY						0.00					0
16	SUNDA	Y											
17	8:00	12:00					1:00	5:00					8
18	8:00	12:00					1:00	5:00					8
19	WEDNI			1			1.00	0.00					
20	HOLIDAY												
21	10:00	1:00					1:00	5:30					6
22	SATUR	DAY					1.00	0.00		+			0
23	SUNDAY												
24	10:00	1:00					1:00	5:30					6
25	7:00	11:30					1:00	5:30					6 9
26	WEDNESDAY				1.00	0.00			-		9		
27	7:00	11:30					1:00	5:30					
28	10:00	1:00					1:00	5:30			-		9
29	SATUR				-		1.00	0.00					6
30	SUNDA												
31	HOLIDA				1								
										GP	AND TO	TAL	440
IHE	REBY CE	RTIFY or	my ho	nor that	the abo	ove reco	ord is a	true an	d correc	t report	on the	hours	112 of work
		pe	formed	made o	daily at t	he time	of arriv	/al(s) ar	nd depa	rture(s)			
										٨			
86							ELIZA DE ENTINOSA						
Signature of Part-time Instructor							Printed Name and Signature of Dept. Head						

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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No.