

## OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: CHRISCEL M. DESADES

For the Month

MAY

Department: IHK

of: Wal

Da y	AM						PM						Daily
	ARR	DEP	AR R	DE P	AR R	DE P	ARR	DEP	AR R	DE P	AR R	DE P	Total (hours )
1													_
2	10:00	12:00											2
3													72
4	8:00	10:00					12:00	3:00					5
5	8:00	10:00					1:00	5:00					8
6													
7													
8													
9													
10	8:00	12:00					1:00	5:00					8
11	10:00	12:00					12:00	3:00					5
12	8:00	12:00					1:00	5:00					8
13													
14													
15													
16	10:00	12:00					12:00	3:00					5
17	8:00	12:00					1:00	5:00					8
18	10:00	12:00					12:00	3:00					5
19	8:00	12:00					1:00	5:00					8
20													
21													
22													
23	10:00	12:00					12:00	3:00					5
24	8:00	12:00					1:00	5:00					8
25	10:00	12:00					12:00	3:00					5
26	8:00	12:00					1:00	5:00					8
27													
28													
29													
30	10:00	12:00					12:00	3:00					5
31	8:00	12:00					1:00	5:00					8
									(	GRAN	D TO	TAL	101

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

CHARIS B. LIMBO

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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