



CONTRACT OF SERVICE FOR INDIVIDUAL JOB ORDER WORKER

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

The **VISAYAS STATE UNIVERSITY**, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9347, with principal office at Baybay City, Leyte, duly represented by its President **DR. EDGARDO E. TULIN**, hereinafter referred to as the **FIRST PARTY**;

-and-

ENGR. MARJORIE E. TIMBAL, of legal age, Single/Married, Filipino and with residence and postal address at Malibago, Saint Bernard, Southern Leyte hereinafter referred to as the **SECOND PARTY**;

WITNESSETH:

WHEREAS, the FIRST PARTY is in need of persons who can provide research assistance and administrative support services which cannot be performed by the existing regular manpower/employees of the specific units/departments/centers within the university;

WHEREAS, the SECOND PARTY, possesses the required qualification and expertise needed by the hiring department/center/unit/office and is willing to provide the services needed;

NOW, THEREFORE, premises considered, the parties hereto hereby agree as they have agreed under the terms and conditions, as follows:

The FIRST PARTY hereby contracts the services of the SECOND PARTY as **Science Research Specialist (SRS)** and shall perform the functions and deliver the following outputs as follows:

1. Assist the Head of the RERC Extension Division in the establishment of RE-based Pilot Demonstration Units and in the promotion of RE technologies to interested LGUs, NGOs, Farmers Organization, industries, and other stakeholders;
2. Work closely with the Project Leader, Division Head, and/or Center Director regarding project plans, requirements, networking and linkages activity, related to the promotion of RE technologies;
3. Conduct fieldworks on short notice and extended duration of time, which may include travel to various communities in the Philippines;
4. Continue the establishment and documentation of the RE-based Pilot Demonstration on Ram Pump-supported vegetable demonstration farm and the *Solar-based Evaporative Cooler for Intermediate Field Storage of Vegetables*;
5. Prepare manuscripts of project research results for publication; and
6. Do other related activities assigned by the immediate supervisor.

THAT when the work demand for travel, the SECOND Party shall be entitled to payment of travel expenses (per diem and fare) when travelling on official business within the country subject to existing government accounting rules and regulations and to pertinent VSU policies and rules governing official travel.

THAT the SECOND PARTY shall abide by the rules and regulations of the FIRST PARTY and the terms and conditions as provided for in this service contract and performs the above-listed functions for a total of **18** days per month at not less than 8 hours per day based on the work schedule as prescribed by the hiring department/office/center/unit;