

VISAYAS STATE UNIVERSITY
Bay bay, Leyte
DAILY TIME RECORD

Edmedio S. Pastoril

NAME

For the month of March, 2022
official hours for arrival and departure
Regular days _____ Saturdays _____

Date	A. M.		P. M.		Undertime	
	Arri- val	Departure	Arri- val	Departure	Hrs	Min
1	7:10	12:00	1:00	5:00		
2	7:10	12:00	1:00	5:00		
3	7:16	12:00	1:00	5:00		
4	6:50	12:00	1:00	6:20		
5			Saturday			
6			Sunday			
7	7:17	12:00	1:00	6:17		
8	6:38	12:00	1:00	6:11		
9	6:31	12:00	1:00	5:50		
10	6:40	12:00	1:00	6:05		
11	6:28	12:00	1:00	5:51		
12			Saturday			
13			Sunday			
14	6:43	12:00	1:00	6:10		
15	6:30	12:00	1:00	6:05		
16	6:40	12:00	1:00	6:09		
17	6:10	12:00	1:00	6:05		
18	6:27	12:00	1:00	6:00		
19			Saturday			
20			Sunday			
21	6:34	12:00	1:00	6:15		
22	6:27	12:00	1:00	6:20		
23	6:31	12:00	1:00	6:10		
24	6:42	12:00	1:00	6:05		
25	6:37	12:00	1:00	5:57		
26			Saturday			
27			Sunday			
28	6:45	12:00	1:00	6:10		
29	6:30	12:00	1:00	6:15		
30	6:28	12:00	1:00	6:09		
31	6:23	12:00	1:00	6:05		

Total _____

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which has made at that time of arrival and departure from office.

VERIFIED as to the prescribed office hours:

MARLON G. BURLAS
Head, Motor Pool

VISAYAS STATE UNIVERSITY
Bay bay, Leyte
DAILY TIME RECORD

Michael V. Managbanag

NAME

For the month of March, 2022
official hours for arrival and departure
Regular days _____ Saturdays _____

Date	A. M.		P. M.		Undertime	
	Arri- val	Departure	Arri- val	Departure	Hrs	Min
1	7:00	12:00	12:50	6:00		
2	6:20	12:00	1:00	6:00		
3	6:20	12:00	12:55	6:00		
4	6:25	12:00	12:50	6:10		
5			Saturday			
6			Sunday			
7	6:30	12:00	1:00	6:20		
8	6:00	12:00	12:50	6:40		
9	6:15	12:00	12:40	6:45		
10	6:00	12:00	12:50	6:00		
11	6:00	12:00	1:00	6:40		
12			Saturday			
13			Sunday			
14	6:00	12:00	1:00	5:10		
15	7:30	12:00	12:55	5:00		
16	5:45	12:00	12:50	5:10		
17	6:00	12:00	12:50	5:00		
18	4:45	12:00	12:20	5:15		
19			Saturday			
20			Sunday			
21	6:00	12:00	12:50	7:00		
22	6:00	12:00	1:00	6:40		
23	6:00	12:00	1:00	7:10		
24	6:00	12:00	12:20	8:40		
25	9:00	12:00	12:20	8:50		
26			Saturday			
27			Sunday			
28	6:45	12:00	12:50	7:00		
29	6:30	12:00	12:55	5:00		
30	6:00	12:00	1:00	6:50		
31	7:20	12:00	1:00	5:10		

Total _____

I CERTIFY on my honor that the above is true and correct report of the hours of work performed, record of which has made at that time of arrival and departure from office.

VERIFIED as to the prescribed office hours:

MARLON G. BURLAS
Head, Motor Pool