STF Annex F

BUDGET UTILIZATION REQUEST AND STATUS

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

No.:	02-206441-2022-08
Date:	August 16, 2022
Fund:	STF

Payee:	**JANE M. ABAPO**
Office:	DoPAC
Address:	VSU, Visca, Baybay City, Leyte

Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	
DoPAC	**Replenishment of supplies puchased...**			**4,438.00**
	Total			**4,438.00**

A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal	B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above
Signature	Signature
Printed Name: **ELIZABETH S. QUEVEDO**	Printed Name: **ALICIA M. FLORES**
Position: **Head, DoPAC**	Position: Head, Budget Unit/Authorized Representative
Date	Date

C **STATUS OF OBLIGATION**

Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
		02-206441-2022-08	4,438.00		4,438.00	
		Totals	4,438.00		4,438.00	

7PB

①

FF AIRCON REPAIR SHOP

58 R. Magsaysay Avenue Baybay City, Leyte
FROILAN M. FERNAN - Propietor
NON-VAT Reg. TIN: 949-063-742-000
Cell Nos.: 09066418850 / 09227833448 / 0907028000

OFFICIAL RECEIPT

Date 5/26/22

Received from VSU / DOPAC with TIN ______

and address at VISCA / BAYBAY CITY

engaged in the business style of ______

the sum of pesos EIGHT HUNDRED THIRTY PESOS ₱ 830.-

In partial/full payment of 1KG FREON GAS ₱ 410

In Settlement of the following:	
Invoice No.	Amount
Total Sales	
Less: SC/PWD Discount	
Total Due	
Total Payment	
Change	

Form of Payment:
Cash ☐ Check ☐
Check No.:

Sr. Citizen TIN:	
OSCA/PWD ID No.	Signature

By: ______
Authorized Signature

Nº 5285

25 Bklts (50x2) 5001-6250
BIR Authority to Print No.2AU0002089319
Date Issued:10/03/18 Valid Until:10/03/23
BAYBAY PRINTSHOP Tel. 5639063
NELLO P. ROA IV TIN: 183-801-468-000 VAT
R. Magsaysay Ave., Baybay, Leyte

Accreditation No. 089MP20140000000003
Date Issued 03-19-14

"THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES"
THIS OFFICIAL RECEIPT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

1	Item(s)	110.00
	SUBTOTAL	110.00
	AMOUNT DUE:P	110.00
	Cash	110.00
	CHANGE	0.00

VATABLE SALES :	98.21
VAT AMOUNT :	11.79
Total Amount :	110.00

B+SW
**** THANK YOU FOR SHOPPING ****
Accepts Return and Exchange
within 7 days w/ RECEIPT
THIS SERVES AS YOUR OFFICIAL RECEIPT
Tel# (053) 563-8728
www.princeretail.com

POS Supplier: [illegible], INC.
[illegible]
TIN [illegible]
Accred No. [illegible]
Date Issued [illegible]/2020
Valid Until [illegible]/31/2025
PTU [illegible]

THIS RECEIPT SHALL BE VALID FOR
(5) YEARS FROM THE DATE OF THE
PERMIT TO USE

②

Jt 6/13/22
Inspected

NOLAS COMMERCIAL

M.L Quezon St., Zone 11 Baybay City
NOEL V. ASILOM - Proprietor
VAT Reg TIN: 936-203-925-000

③

SALES INVOICE Nº 8078

SOLD TO:	DOPAC - VSU	DATE:	6-12-22
ADDRESS:		TIN/SC-TIN:	
BUSINESS STYLE:		OSCA/PWD ID:	

QTY	UNIT	ARTICLES	Unit Price	Amount
21	pcs	Index tab.	17	357-
6	pcs	PVC Ring binder	48	288

Jt 6/13/22
Inspected

[ ] CASH [ ] CREDIT CARD [ ] CHECK	VATable	575.89
	VAT - Exempt	
CASHIER:	VAT - Zero Rated	
	VAT 12%	69.11
RECEIVED ITEMS IN GOOD CONDITION:	TOTAL SALES	
	LESS: VAT	
CUSTOMER	LESS: SC/PWD Discount	
Total Invoice Amount	Php	645.

OrmocPrintshoppe - Aviles St., Ormoc City
TIN: 197-783-797-000 NON-VAT
Printer's Accreditation No.: 089MP20140000000009
Date Issued: April 08, 2014

100Bklts (50x2) 5001-10000
OCN No. 2AU0001970093
Date Issued: May 31, 2018
Valid until: May 30, 2023

"THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES"
THIS SALES INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

LAS COMMERCIAL
M.L Quezon St., Zone 11 Baybay City
NOEL V. ASILOM - Proprietor
VAT Reg TIN: 936-203-925-000

INVOICE (A)

Nº 9737

TO: Dopre		DATE:	6-18-22
ADDRESS:		TIN/SC-TIN:	
BUSINESS STYLE:		OSCA/PWD ID:	

QTY	UNIT	ARTICLES	Unit Price	Amount
1	Dy	3m 3/4	380 -	380 -
1	Dv	3m 1/2	338 -	338 -
1	De	Greeg 888	100 -	100 -

[ ] CASH	VATable	730.36
[ ] CREDIT CARD	VAT - Exempt	
[ ] CHECK	VAT - Zero Rated	
CASHIER:	VAT 12%	87.64
	TOTAL SALES	
RECEIVED ITEMS IN GOOD CONDITION:	LESS: VAT	
CUSTOMER	LESS: SC/PWD Discount	
Total Invoice Amount	Php	818

JH 6/20/22 Inspected

OrmocPrintshoppe - Aviles St., Ormoc City
TIN: 197-783-797-000 NON-VAT
Printer's Accreditation No.: 089MP20140000000000
Date Issued: April 08, 2014
1000bkts (50x2) 5001-10000
OCN No. 2AU0001278203
Date Issued: May 21, 2018
Valid until: May 20, 2023

"THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES"
THIS SALES INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

PERMIT#:FP12201708901499330000

QTY.	PRICE	DESC.	AMOUNT
1x	27.50	LARD/1/4KILO	27.50
1x	7.50	ARIEL SUNRISE 48g	7.50
1x	7.50	TIDE LEM&KAL504902430611312	7.50

SUBTOTAL 42.50
CASH 500.00
CHANGE 457.50

VATABLE SALES 13.39
12%VAT 1.61
VAT EXEMPT SALE 27.50

TM#:003
No.Of Item(s): 3
O.R.#: 478565
Trans.No.: 495745
cashier 03
07/12/2022 05:39 PM

Inspected (5)

CUSTOMER:
ADDRES:
TIN:
BUS.STYLE:
SIGNED:

JH 7/25/22

---

(6)

EKS MART
TRES MARTIREZ ST. BAYBAY CITY LEYTE
PROP.: ERLINDA GALENZOGA
VAT REG.TIN: 187-366-810-000
MIN:17120809361755384 S/N:A70501475
PERMIT#:FP12201708901499330000

QTY.	PRICE	DESC.	AMOUNT
1x	15.50	GROCERY	15.50

YEAST

SUBTOTAL 15.50
CASH 100.00
CHANGE 84.50

VATABLE SALES 13.84
12%VAT 1.66

TM#: 002
No.Of Item(s): 1
O.R.#: 501338
Trans.No.: 518206
cashier 02
07/13/2022 08:13 AM

JH 7/25/22 Inspected

CUSTOMER:
ADDRES:
TIN:
BUS.STYLE:
SIGNED:

NEW DATCHE PHILS. TRADERS CORPORATION
DOOR#5 A.S. FORTUNA ST. BANILAD M.C.
VAT REG.TIN:000-069-987-000
ACCR#:080000069987201407002O
D.Issue:05-26-2015->V.Until:07-31-2020
OFFICIAL RECEIPT
THANK YOU AND COME AGAIN!!!
THIS INVOICE/RECEIPT SHALL BE VALID
FOR (5) YEARS FROM THE DATE OF
THE PERMIT TO USE

MRAI
IFACIO
00142
3584
0705
24
113.50
13.50
00.00

TOTAL PAYMENT 1500.00
CHANGE 1386.50
** 1 item(s) **

SOLD TO :
ADDRESS :
TIN NO :
BUSINES STYLE :

JH 7/25/22

VATable	(T)	101.34
VAT-Exempt Sale	(X)	0.00
VAT Zero-Rated Sale	(Z)	0.00
VAT - 12%		12.16
Amount Due		113.50

SUKI #: 0009836630
NAME: ABAPO JANE
M

SUKI POINTS PREVIOUS : 54
SUKI POINTS REDEEMED : 0
SUKI POINTS EARNED : 0
SUKI EXTRA PTS EARNED : 0
SUKI POINTS BALANCE : 54

8

Asia Consumer Value Trading Inc

Operated by: Asia Consumer Value Trading Inc.

Zone 10 Rizal Blvd Baybay, Leyte

VAT Registered TIN 006-358-151-010

Serial no. PC11QD6E MIN. 20071713383102198

POS #: P2

Cashier: Shyla Atienza

Date: 07/14/2022 Time: 5:58 p

Transaction #: P2-0000108763

S.I. #: P2-0000108763

ITEM/DESCRIPTION	PRIC
4806515160804 - ALCOPLUS ETHYL ALCOH alcohol	19.0
6930933910814 - PERFUME CHARMING HAN Handsoap	40.0
Total Amount Due	59.
Amount tendered	950.
Change	891.

Payment Details

CASH	59.

No. of items: 2

VATable Sales	52.
VAT Amount	6.
VAT-Exempt Sale	0.00
Zero-rated Sale	0.00

Customer Name:

Business Style:

Address:

TIN:

ID/Card No.:

This serves as an Official Receipt

PTU No. FP072020-089-0258668-00010

Date Issued: 07/21/2020

Valid Until: 07/20/2025

EXCHANGE OF ITEM IS SUBJECT TO STANDARD PROVISIONS ON CONSUMER PROTECTION AND PRODUCT WARRANT. PLEASE PRESENT YOUR RECEIPT

Qtech Business Solutions, Inc.

L3 B4 Birch St. Lovely Meadows Subd., Calmar Homes, TayabasCity, Philippines

VAT REG TIN: 007 884 375 00000

Accreditation No. 0600078843752015100428

Date Issued: 08/01/2020 Valid until 07/31/2025

THIS INVOICE/RECEIPT SHALL BE VALID FOR FIVE(5) YEARS FROM THE DATE OF THE PERMIT TO USE

LOW PRICE EVERYDAY

9

EKS MART

Tres Martirez Street, Baybay, Western Leyte

ERLINDA H. GALENZOGA - Proprietor

VAT Reg. TIN: 187-366-810-000

SALES INVOICE

Sold to: DOPAC Date: 7-25-22

TIN/SC-TIN: Terms:

OSCA/PWD ID No.:

Business Style:

Address:

QUANTITY	UNIT	ARTICLES	UNIT PRICE	AMOUNT
2	pcs	Knox - Gelatin	27.50	55.00
Chm 132.2 lab				
protein experiment			VATable	49.11
MRAinsib			VAT- Exempt	
			VAT Zero Rate	
		JH 8/1/22	VAT-12%	5.89
			Less: SC/PWD-Discount	
			TOTAL AMOUNT DUE	55.00

25 Bklts (50x2) 88751-90000

BIR Authority to Print No. 2AU0002476596

Date Issued: 06/03/20 Valid until: 06/04/25

BAYBAY PRINTSHOP

NELLO R. ROA IV TIN: 183-801-468-000 VAT

R. Magsaysay Ave., Baybay, Leyte

Accreditation No. 0894P20190000000001

Date Issued 03-15-19

Cashier/Authorized Representative

No 89319

THIS INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

11

N. N. AL

Tres Martires St

NENITA N.

VAT Reg.

VAT SA

Sold to: DOPAC

TIN/SC-TIN:

OSCA/PWD ID No.:

Business Style:

Address:

QUANTITY	UNIT	ARTIC
3	pcs	Academic Medal
		JH 8/1/2
		TOTAL

1000 Bklts (50x2) 105001-155000

BIR Authority to Print No. 2AU0002470580

Date Issued: 05/20/20 Valid until: 05/21/25

BAYBAY PRINTSHOP Tel. 5639063

NELLO R. ROA IV TIN: 183-801-468-000 VAT

R. Magsaysay Ave., Baybay, Leyte

Accreditation No. 0894P20190000000001

Date Issued 03-15-19

Cashier/Authorized Representative

No 117650

THIS INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

10

and MRAinsib

C O M E

N C E

CORPORATION

Zone 11, Baybay, Leyte

VAT

07/25/2022

06:47 PM

Miega

Zone 8 City of Baybay

Expiry: 04/01/2024

this trans.: 0.48

95.90

95.90 V

95.90

SUBTOTAL:P 95.90

AMOUNT DUE:P 95.90

Cash 500.00

CHANGE 404.10

VATABLE SALES 85.62

VAT AMOUNT 10.28

Total Amount 95.90

JH 8/1/22

BPON

**** THANK YOU FOR SHOPPING ****

Accepts Return and Exchange within 7 days w/ RECEIPT

THIS SERVES AS YOUR OFFICIAL RECEIPT

Tel# (053) 563-6239

www.princeretail.com

POS Supplier: TRIPPLE, INC

2906B EAST TOWER PSE CENTER

EXCHANGE ROAD ORTIGAS CENTER

SAN ANTONIO PASIG CITY 1605

TIN: 008938621-000

Accred No. 43H0089386212015030265

Date Issued: 09/01/2020

Valid Until: 07/31/2025

PTU: FP122019-089-0197654-00001

(12)

M C SARI-SARI STORE

THIS SALES INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

Nº 1347

ELEN L. AUREO
NON-VAT REG. TIN: 600-372-066
TRES MARTIRES STREET, POBLACION ZONE 11, B

SOLD TO: DOPAC

BUSINESS STYLE:

QTY	ARTICLES/DE
4 kl.	Ch

PRINTER'S NAME	TIN
BAYBAY PRINTSHOP	183-801-468-000 VAT
PTU NO.	BOX/BKLT. NO. / SETS
BOUND	50 BKLTS / 50

(13)

N. N. ALCALA STORE

Tres Martires Street, Baybay, Western Leyte
NENITA N. ALCALA - Proprietor
VAT Reg. TIN: 168-331-936-000

VAT SALES INVOICE

Sold to: DOPAC
Date: 8-5-22
TIN/SC-TIN:
Terms:
OSCA/PWD ID No.:
Business Style:
Address:

QUANTITY	UNIT	ARTICLES	UNIT PRICE	AMOUNT
2	pcs.	Medal	40-	80-
			VATable	71.43
			VAT-Exempt	
			VAT Zero Rate	
			VAT-12%	8.57
			Less: SC/PWD-Discount	
			TOTAL AMOUNT DUE	80-

1000 Bklts (50x2) 105001-155000
BIR Authority to Print No. 24U0002470500
Date Issued: 05/20/20 Valid until: 05/21/25
BAYBAY PRINTSHOP Tel. 5639063
NELLO P. ROA IV TIN: 183-801-468-000 VAT
R. Magsaysay Ave., Baybay, Leyte
Accreditation No. 089MP20190000000001
Date Issued 03-15-19

Jaciano
Cashier/Authorized Representative

Nº 117773

THIS INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

CERTIFICATION OF EXPENSES NOT RQUIRING RECEIPTS

Pursuant to COA Circular No. 2017-001 dated June 19, 2017

Name of Employee	Jane M. Abayo	Employee No.	
Office	DOPAC		
Division			

Particulars	Amount (Php)
Tutao bus fare VSU - Ormoc } 8-5-22	49.50
Ormoc - VSU	58.50
TOTAL	107.50

PURPOSE:

For engraving of academic medals

I hereby certify that the above expenses are incurred as they are necessary for the above said purpose, that above good and services were acquired from parties not issuing receipts. And that I am fully aware that willfull falsification of statement is punishable by law.

	Certified correct	Noted by:	
Signature			
Printed Name			
	Employee		
	Date	Immediate Supervisor	
		Date	

DAVAO METRO SHUTTLE

TRANSACTION SLIP

ACE AGUIPO JEWELRY SHOP

#30 Burgos St., Ormoc City

CLAIRE MARIE A. CATINGUB - Prop.

NONVAT REG. TIN: 947-763-293-000

THIS OFFICIAL RECEIPT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

Nô. 2289

DATE: 8-5 20 22

OFFICIAL RECEIPT

CUSTOMER NAME: DOPAC VSU	TIN:	ADDRESS: Baybay, Leyte	
BUSINESS STYLE	OSCA/PWD NO.:	SIGNATURE	

IN PAYMENT OF THE FOLLOWING SERVICE/ TRANSACTION/DESCRIPTION	QTY	UNIT PRICE	AMOUNT P
engraving medals	3	₱150	₱450

TOTAL SALES

LESS: SC/PWD DISC

TOTAL DUE

LESS: WITHOLDING

TOTAL AMOOUNT DUE

SALES SUBJ. TO PT

EXEMPT SALES

[ ] CASH [ ] CHECK [ ] CREDIT

CASHIER/AUTHORIZED PERSON

PRINTER'S NAME:	TIN:	ADDRESS:	PRINTER'S ACCREDITATION NO.	DATE ISSUED:	EXPIRY DATE:
[illegible] PRINTING JOBS	928-196-161-004	JICA LAO, ORMOC CITY	083MP20190000000007	04-15-2019	04-15-2024

[illegible] No.	NO./BLT. 30	SETS	COPIES PER SET	SERIAL NO.	BIR ATP NO.	DATE ISSUED	VALID UNTIL
bound	50	50	2	0001-2500	2AU0002510272	08-03-2020	08-04-25

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAXES"

ACE AGUIPO JEWELRY SHOP
#30 Burgos St., Ormoc City
CLAIRE MARIE A. CATINGUB - Prop.
NONVAT REG. TIN: 947-763-293-000

THIS OFFICIAL RECEIPT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

No. 2295

DATE: 8-9 20 22 **OFFICIAL RECEIPT**

CUSTOMER NAME: DOPAC	TIN:	ADDRESS: VSU, Baybay
BUSINESS STYLE	OSCA/PWD NO.:	SIGNATURE

IN PAYMENT OF THE FOLLOWING SERVICE/ TRANSACTION/DESCRIPTION	QTY	UNIT PRICE	AMOUNT ₱
engrave medals	5	₱150-	₱750-

TOTAL SALES
LESS: SC/PWD DISC
TOTAL DUE
LESS: WITHOLDING
TOTAL AMOOUNT DUE
SALES SUBJ. TO PT
EXEMPT SALES

[ ] CASH [ ] CHECK [ ] CREDIT

CASHIER/AUTHORIZED PERSON

PRINTER'S NAME: ORAAN PRINTING JOBS	TIN: 328-195-161-004	ADDRESS: ACA-LAO, ORMOC CITY	PRINTER'S ACCREDITATION NO.	DATE ISSUED: 04-15-2019	EXPIRY DATE: 04-15-2024
PTU No. Bound	50	50	COPIES 2	SERIAL NOS. 0001-2500	BIR ATP NO. 2AU0002510272	DATE ISSUED 08-03-2020	VALID UNTIL 08-04-25

"THIS DOCUMENT IS NOT VALID FOR CLAIM OF INPUT TAXES"

CER[illegible]	
Name of Employee	Ja[illegible]
Office	Do[illegible]
Division	

Nano bus fare
" " "

PURPOSE:
medals engra[illegible]

I hereby certify that the [illegible] good and services were [illegible] falsification of stateme[illegible]

Cer[illegible]

Signature		
Printed Name		
	Employee	Immediate Supervisor
	Date	Date

DAVAO METRO SHUTTLE
TRANSACTION SLIP
22-08-09 10:13
Vehicle Number 3420677
Slip Number 6967
Route SOGOD TO ORMOC NAC
Origin BAYBAY
Destination ORMOC
PHP 68.00
Cash SC
KEEP TICKET FOR INSPECTION

NOLAJ COMMERCIAL
M.L. Quezon St., Zone 11 Baybay City
NOEL V. ASILOM - Proprietor
VAT Reg TIN: 936-203-925-000

Nº 8076

SALES INVOICE

SOLD TO: DOPAC - VSU	DATE: 6-12-22
ADDRESS:	TIN/SC-TIN:
BUSINESS STYLE:	OSCA/PWD ID:

QTY	UNIT	ARTICLES	Unit Price	Amount
21	pcs	Index tab.	17	357-
6	pcs	PVC Ring binder	48	288

8/13/22
Inspected

[ ] CASH
[ ] CREDIT CARD
[ ] CHECK
CASHIER:

RECEIVED ITEMS IN GOOD CONDITION:

CUSTOMER

VATable	576.69
VAT - Exempt	
VAT - Zero Rated	
VAT 12%	69.11
TOTAL SALES	
LESS: VAT	
LESS: SC/PWD Discount	
Total Invoice Amount Php	645.

OrmocPrintshoppe - Aviles St., Ormoc City
TIN: 197-783-797-000 NON-VAT
Printer's Accreditation No.: 989MP20140000000000
Date Issued: April 08, 2014

100Bklts (50x2) 5001-10000
OCN No. 2AU0001078093
Date Issued: May 31, 2018
Valid until: May 30, 2023

"THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES"
THIS SALES INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

Visayas State University
Visca, Baybay City Leyte

PURCHASE REQUEST

DEPT./OFFICE	DoPAC			PR NO.		5/1/2022
SECTION/End-User	JANE MABAPO			Category:	Laboratory use	
Itrem No.	UNIT	ITEM DESCRIPTION		QTY	UNIT COST	TOTAL COST
1	k	Freon gas		1	830.00	830.00
2	ml	Dishwashing Liquid		1	110.00	110.00
	pcs	Index tabs		21	17.00	357.00
3	pcs	Ring binder		6	48.00	288.00
4	roll	Masking tape 3/4		1	380.00	380.00
5	roll	Masking tape 1/2		1	338.00	338.00
6	roll	888 Adhesive liquid		1	100.00	100.00
7	k	Lard		1	27.50	27.50
8	gm	Ariel detergent		1	7.50	7.50
9	gm	Tide detergent		1	7.50	7.50
10	pk.	Yeast		1	15.50	15.50
11	ml	Cooking oil		1	113.50	113.50
12	bot	Rubbing Alcohol		1	19.00	19.00
13	bot	Handsoap		1	40.00	40.00
14	sachets	Gelatin		2	27.50	55.00
15	lts	Non-fat milk		1	95.50	95.50
16	pcs	Academic medals		3	40.00	120.00
17	k	Chlorine 1/4k		1	30.00	30.00
18	pcs	Academic medals		2	40.00	80.00
19		Fare bus (VSU-Ormoc)		1	49.00	49.00
20		Fare bus (Ormoc- VSU)		1	58.00	58.00
21		Engraving medals		3	150.00	450.00
22		Fare bus (VSU-Ormoc)		1	68.00	68.00
23		Fare bus (VSU-Ormoc)		1	49.00	49.00
24		Engraving medals		5	150.00	750.00
			TOTAL....			4,438.00
Purpose:		For laboratory use.				

Checked By:	Charged to Funds Available
DOREEN S. ALBA	ALICE M. FLORES
Technical Working Group	Budget Officer

	REQUESTED BY;	NOTED BY:	APPROVED BY:
SIGNATURE	Jmabapo		
PRINTED NAME	JANE M. ABAPO	ELIZABETH S. QUEVEDO	EDGARDO E. TULIN
DESIGNATION	End-User	DoPAC Head	President

VISAYAS STATE UNIVERSITY **Entity Name** **DISBURSEMENT VOUCHER**		Fund Cluster : STF -Lab Fees 2021 DV No. :

Mode of Payment	☐ MDS Check ☐ Commercial Check	☐ ADA	☐ Others (Please specify)	
Payee	JANE M. ABAPO	TIN/Employee No.:		ORS/BURS No.:
Address	VSU, Baybay City, Leyte			

Particulars	Responsibility Center	MFO/PAP	Amount
Replenishment of Laboratory expenses with pertinent papers hereto attached in the amount of......			4,438.00
Amount Due			4,438.00

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

ELIZABETH S. QUEVEDO

Printed Name, Designation and Signature of Supervisor

B. Accounting Entry:

Account Title	UACS Code	Debit	Credit

C. Certified:		D. Approved for Payment	
☐ Cash available ☐ Subject to Authority to Debit Account (when applicable) ☐ Supporting documents complete and amount claimed proper			
Signature		Signature	
Printed Name	NICK FREDDY R. BELLO	Printed Name	EDGARDO E. TULIN
Position	Head, Accounting Unit	Position	President
Date		Date	

E. Receipt of Payment				JEV No.
Check/ ADA No. :		Date :	Bank Name & Account Number:	
Signature :	jmabapo	Date :	Printed Name: JANE M. ABAPO	Date
Official Receipt No. & Date/Other Documents				

INSPECTION & ACCEPTANCE REPORT					
VISAYAS STATE UNIVERSITY					
Agency					
Supplier:				AR No.___	
PO No.			Date :	Aug16, 2022	
Requisitioning Dept.:		DoPAC			
Stock No.	Unit		Qty	Unit Cost	Total
1	k	Freon gas	1	830.00	830.00
2	ml	Dishwashing Liquid	1	110.00	110.00
3	pcs	Index tabs	21	17.00	357.00
4	pcs	Ring binder	6	48.00	288.00
5	roll	Masking tape 3/4	1	380.00	380.00
6	roll	Masking tape 1/2	1	338.00	338.00
7	roll	888 Adhesive liquid	1	100.00	100.00
8	k	Lard	1	27.50	27.50
9	gm	Ariel detergent	1	7.50	7.50
10	gm	Tide detergent	1	7.50	7.50
11	pk	Yeast	1	15.50	15.50
12	ml	Cooking oil	1	113.50	113.50
13	bot	Rubbing Alcohol	1	19.00	19.00
14	bot	Handsoap	1	40.00	40.00
15	sachets	Gelatin	2	27.50	55.00
16	lts	Non-fat milk	1	95.50	95.50
17	pcs	Academic medals	3	40.00	120.00
18	k	Chlorine 1/4k	1	30.00	30.00
19	pcs	Academic medals	2	40.00	80.00
20		Fare bus (VSU-Ormoc)	1	49.00	49.00
21		Fare bus (Ormoc- VSU)	1	58.00	58.00
22		Engraving medals	3	150.00	450.00
23		Fare bus (VSU-Ormoc)	1	68.00	68.00
24		Fare bus (VSU-Ormoc)	1	49.00	49.00
25		Engraving medals	5	150.00	750.00
					4,438.00

Date Inspected:

☐ Inspected, verified and found OK
as to quality and specifications

MA. FE A. BASLAN
Inspection Officer/Inspection Committee

Date Received:

☑ Complete

☐ Partial

JANE M. ABAPO
Lab. Aide