



VISAYAS
STATE UNIVERSITY



OFFICE OF THE DEAN OF STUDENTS
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February 7, 2022

Date

Dr. EDGARDO E. TULIN
President
Visayas State University
Visca Baybay City, Leyte

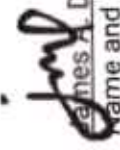
Through: MANOLO B. LORETO, Jr.
Dean of Students

Dear Dr. Tulin:

Good day to you!

I, James A. Dalagan am writing this letter regarding my admission to this prestigious college. My last attendance in this university was on first semester, year 2020-2021. I stopped because of lack of financial status and financially unstable due to pandemic. I had submitted my Leave of Absence(LOA) to the USSO. However, my leave of absence was not yet approved but i sent it already through email last year, September 18, 2021. I want to file a readmission for this upcoming second semester. I want to enroll and continue my studies to have a better life an i promise to study well. It would be very grateful if it could be resolved.

Respectfully yours,


James A. Dalagan
Name and Signature of the Student


Manolo B. Loreto, Jr.
Name and Signature of Parent/Guardian

Approved for the President:


MANOLO B. LORETO, Jr.
Dean of Students



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
19-1-01688	DALAGAN	JAMES	ABELLANA	BSAB-2

February 7, 2022
Date

Dr. MOISES NEIL V. SERIÑO
Dean, College of Management and Economics
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester / summer 2021 -2022. My last attendance from this University was 1st semester / summer 2020 -2021. I was out of school for 2 semesters and 1 summer(s) because of the following reason(s): financial unstable due to pandemic.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

MANOLO B. LORETO
Dean of Students

Approved:

DR. ANGELITA PARADERO
Department Head

Dr. MOISES NEIL V. SERIÑO
College Dean

Certified no financial accountability:

QUEEN-EVER Y. ATUPAN
Cashier

Recorded:

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office