

# **DAILY TIME RECORD** **VALDEVIESO, GELBERTO P.** (NAME)

For the month of  
May 1 - 31, 2022  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON		OTO				Absent
3-TUE						Holiday
4-WED						Absent
5-THU						Absent
6-FRI						Absent
7-SAT						Off
8-SUN						Off
9-MON						Holiday
10-TUE	8:00	12:00	12:20	5:21	4hrs	4hrs
11-WED	8:09	12:24	12:40	5:23	9mins	7hrs 51mins
12-THU						Absent
13-FRI	8:02	12:00	12:18	5:05	4hrs 2mins	3hrs 58mins
14-SAT						Off
15-SUN						Off
16-MON						Absent
17-TUE						Absent
18-WED	8:12	12:17	12:01	5:15	12mins	7hrs 48mins
19-THU	7:57	12:02	12:08	5:00		8hrs
20-FRI		OTO				Absent
21-SAT						Off
22-SUN						Off
23-MON						Absent
24-TUE	7:49		OB		8hrs	
25-WED	7:53	12:00	12:07		4hrs	4hrs
26-THU	8:09	12:02	12:20	5:05	9mins	7hrs 51mins
27-FRI						Absent
28-SAT						Off
29-SUN						Off
30-MON		OTO				Absent
31-TUE	8:16	12:09	12:29	5:03	16mins	7hrs 44mins

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**GELBERTO P. VALDEVIESO**

VERIFIED as to prescribed office hours

  
**DHENBER C. LUSANTA**

Department Head  
Farm Resource Management Institute

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**GELBERTO P. VALDEVIESO**

VERIFIED as to prescribed office hours

  
**DHENBER C. LUSANTA**

Department Head  
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