

Filled in by requesting party

OFFICE OF THE DIRECTOR FOR PHYSICAL PLANT

Visca, Baybay City, Leyte, PHILIPPINES

Telefax: 1041(LOCAL) Email: www.ppo.@vsu.edu.ph Website: www.vsu.edu.ph

PHYSICAL PLANT SERVICE REQUEST FORM

Filled in by PPO

Date filed :	Oct. 4, 2021	Date received :
Building/Facility/		
House No/	Eco-FARMI	Received by
Apartment No./ Department		Name & Signature
Location :	VCII Visco Poubou City	Designation/
Location	VSU, Visca Baybay, City	Position
	DUENDED ALLICANTA	Maintenance :
Requesting party :	DHENBER C.LUSANTA	control number
Designation	OIC Dispeter Fee	
Designation/ Position	OIC Director, Eco FARMI	
1 Coldon	TANI	
To be accomplished in	in three (3) copies	
Please check and sp	ecify the nature of service requi	est
	mplifier, speakers and	Tent installation/s
— micropnones)		
With Lights? Yes No Setup Location: No. of tent:		
Setup Location: No. of tent: Date & Time Needed: Tent size:		
Estimated Duration (hrs): Fabrication/s (new cabinets, furniture, metal works		
and other fabrications not considered as repair and		
Land preparation, plowing & harrowing maintenance)		
Location/Area covered: Installation/s (tarpaulin, signage, new lock & knobs & other installation not considered as repair and		
Estimated passing trip: maintenance)		
Site development, levelling, scrapping & Machining works (lather shaper drill press & etc.)		
backfilling	_	
Location:		Others (specify): <u>Hauling/ pick up of cabinet from</u> PPO to Eco FARMI Demo Farm
Hauling (Construe	ction materials, office	TTO to Eco TAKIIII Dellio Tallii
equipment & etc.		
From: PPO_To	: Eco-FARMI Demo Farm	
	Brief Description	of Service Request
	Direct Decempation	01 0011100 11044001
*		
		-
		1. <u>Ç</u>
Service Conducted by	1	To be filled by the requesting party after
	Name & Signature	service request conducted
PPO Unit	*	Overall Service Satisfaction
i i o oint		1. Not Satisfied
Conformed by		- Not Satisfied
(Requesting Party)	:	Slightly Satisfied
	Name & Signature	
		Moderately Satisfied
Checked by	4. Very Satisfied	
(PPO Unit Head) Name & Signature		The second secon
	ramo a oignature	Extremely Satisfied

Vision:

A globally competitive university for science, technology, and environmental

conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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