



January 20, 2022

Date

Dr. EDGARDO E. TULIN

President

Visayas State University

Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

Good day to you!

I am **Jonathan B. Misperos Jr.**, a senior student of the College of Agriculture and Food Science personally wrote this letter to ask for a readmission this coming 2nd semester of (2021-2022) for I would like to enrol in my lacking subjects.

I stopped my studies last 2019-2020 because I participated in one of the OJT's in Israel. This time I would love to continue my studies and promise to do it heartily so that I can be able to finish my degree this year. My apology for fail filing of my leave of absence due to rush submission of documents needed by the Agrostudies / OJT abroad.

Looking forward to a positive response regarding this matter.

Thank you.

Respectfully yours,

JONATHAN B. MISPEROS JR.

Name and Signature of the Student

NORA MISPEROS

Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
15-1-02440	MISPEROS	JONATHAN JR.	BARCOS	BSA-4

January 20, 2022
Date

DR. VICTOR B. ASIO

Dean, College of Agriculture and Food Science
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester / summer 2021-2022. My last attendance from this University was 1st semester / summer 2019-2020. I was out of school for 2 semesters and _____ summer(s) because of the following reason(s): I went to Israel for OJT abroad

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:

MANOLO B. LORETO, JR
Dean of Students

Signature of Student

Approved:

DR. ULYSSES CAGASAN
Department Head

DR. VICTOR B. ASIO
College Dean

Certified no financial accountability:

Recorded:

QUEEN-EVER Y. ATUPAN
Cashier

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office