

DAILY TIME RECORD**CAVERO, JEDAN A.**
(NAME)

For the month of

December 1 - 31, 2024

Official hours for arrival and departure


8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SUN						Off
2-MON	7:57	12:07	12:16	5:32		8hrs
3-TUE	7:45	12:10	12:11	6:27		8hrs
4-WED	8:00	12:22	12:22	5:28		8hrs
5-THU	8:00	12:07	12:44	7:20		8hrs
6-FRI	8:13	12:17	12:25	6:00	13mins	7hrs 47mins
7-SAT						Off
8-SUN						Off
9-MON	7:51	12:05	12:14	5:01		9hrs 1min
10-TUE	8:06	12:01	12:43	5:54		9hrs 6mins
11-WED	8:08	12:05	12:46	6:27		9hrs 38mins
12-THU	8:10	12:11	12:11	5:18		9hrs 8mins
13-FRI	8:00	12:16	12:16	5:05		9hrs 5mins
14-SAT						Off
15-SUN						Off
16-MON	8:00	12:23	12:23	5:01		8hrs
17-TUE	8:09	12:04	12:26	5:25	9mins	7hrs 51mins
18-WED	8:11	12:09	12:19	6:13	11mins	7hrs 49mins
19-THU						EDL
20-FRI						SL
21-SAT						Off
22-SUN						Off
23-MON	Teacher's leave					Absent
24-TUE						Holiday
25-WED						Holiday
26-THU	Teacher's leave					Absent
27-FRI	Teacher's leave					Absent
28-SAT						Off
29-SUN						Off
30-MON						Holiday
31-TUE						Holiday

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JEDAN A. CAVERO

VERIFIED as to prescribed office hours


ZYRA MAY H. CENTINO
 Department Head
 Department of Economics