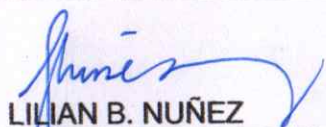




**CORRECTIVE ACTION PLAN**

Corrective action	Reference (RFCA No.)	Activities	Resources needed	Person/ Unit responsible	Timeline to implement
Provide evidence of evaluation and monitoring of virtual classroom (Graduate Classes) using PM-IMD-04.	RFCA-NC-22-61	1. Calendar the monitoring and evaluation of virtual classrooms and allocate enough time for report preparation.	Time PM-IMD-04	ISRDS Director	November 15, 2022 for the first semester of SY 2022-2023
		2. Conduct monitoring of all VCs of graduate courses on the current semester and prepare and submit PM-IMD-04 for each VC monitored.	Time PM-IMD-04	ISRDS Director	November 29, 2022 to December 2, 2022
		3. Propose a simpler method of reporting VC monitoring and evaluation, e.g., embed M&E forms in the VC.	Time	ISRDS Director	February 28, 2023



<b>Prepared by:</b>	<b>Reviewed and Approved by:</b>
 LILIAN B. NUÑEZ Director, ISRDS	LUZ O. MORENO Lead IQA
Date: December 23, 2022	Date: