



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
10-1-01282	SAMSON	TRIXIE GAYLE	PAULIN	BSA -4

February 14, 2022

Date

Dr. VICTOR B. ASIO

Dean, College of Agriculture and Food Science
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester / summer 2021-2022. My last attendance from this University was 2nd semester / summer 2020-2021. I was out of school for one (1) semester and _____ summer(s) because of the following reason(s): Because Agsci 121 was not offered during the first semester this school year

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Signature of Student

Recommending Approval:

MANOLO B. LORETO

Dean of Students

Approved:

ROSARIO A. SALAS

Department Head

Dr. VICTOR B. ASIO

College Dean

Certified no financial accountability:

Recorded:

QUEEN-EVER Y. ATUPAN

Cashier

MARWEN A. CASTAÑEDA

University Registrar

Distribution of copies: 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office

Vision:

A globally competitive university for science, technology, and environmental conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.



February 14, 2022

Date

Dr. EDGARDO E. TULIN

President

Visayas State University

Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

Good day to you!

I am writing this letter to appeal for readmission to Visayas State University for this school year's (2021-2022) second semester. I was unable to enroll last semester because Agsci 121 was not offered. For that reason I failed to graduate last year and waited for this semester to enroll the said course.

However, I haven't filed a leave of absence because I thought it was not needed since I'd be gone for only one semester. Filing for a leave of absence also never crossed my mind since I was fully preoccupied in sad thoughts for the reason that it was very late when I was told that I cannot graduate, because I was required to take one more class from the new curriculum. As a result, I have been blocked from enrollment for this semester.

I understand this may not be a good justification but I am asking you to please grant me with another opportunity to enroll in this University so I could finish my degree and graduate this year. Thank you for the time you have taken to read this letter.


Respectfully yours,


Trixie Gayle R. Samson

Name and Signature of the Student


Name and Signature of Parent/Guardian

Approved for the President:


MANOLO B. LORETO, Jr.
Dean of Students