



**VISAYAS**  
STATE UNIVERSITY

DEPARTMENT OF  
**ECONOMICS**

July 1, 2024

**Dr. Prose Ivy G. Yepes**  
President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: Dr. Rotacio S. Gravoso**  
Vice President for Academics Affairs

**Dear Dr. Yepes:**

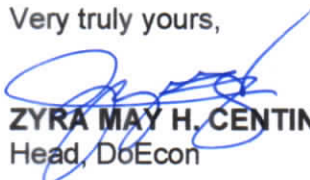
I would like to inform your office that the following faculty members of the Department of Economic are handling subjects this **Midyear, SY 2023-2024**:

| Name of Faculty              | Subject to Teach                         | Leave Status        |
|------------------------------|--|---------------------|
| 1. Michelle Aubrey D. Cabase | Practicum – Skills Development           | Teacher's Leave     |
| 2. Israel C. Embayarte       | SoSt 115 – Comparative Economic Planning | Vacation/Sick Leave |

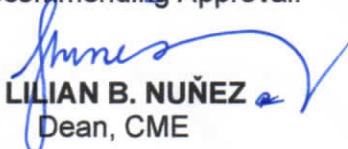
I would like also to request that Ms. Cabase who is on teacher's leave status will be given **service credits** for handling the subject.

Thank you.

Very truly yours,

  
**ZYRA MAY H. CENTINO**  
Head, DoEcon

Recommending Approval:

  
**LILIAN B. NUÑEZ**  
Dean, CME

**ROTACIO S. GRAVOSO**  
Vice President for Academic Affairs

Approved:

**PROSE IVY G. YEPES**  
President



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