

PERSONNEL RECORDS AND PERFORMANCE EVALUATION OFFCE

2021

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: +63 053 563 7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: MA. LORIEMAE M. ABASOLA

For the Month of: NOVEMBER 1-30 Year:

Department: Dept. of Business and Management

PM AM Daily Day **Total ARR** DEP ARR DEP ARR DEP ARR DEP DEP ARR ARR DEP (hours) 1 **HOLIDAY** 2 8:00 12:00 1:00 5:00 8 3 1:00 8:00 12:00 5:00 8 4 8:00 12:00 1:00 5:00 8 5 NO CLASS SCHEDULE 6 **SATURDAY** 7 **SUNDAY** 8 8 8:00 12:00 1:00 5:00 8 9 8:00 12:00 1:00 5:00 8 10 8:00 12:00 1:00 5:00 8 11 5:00 8:00 12:00 1:00 8 12 NO CLASS SCHEDULE 13 **SATURDAY** 14 SUNDAY 15 8:00 12:00 5:00 1:00 8 16 8:00 12:00 1:00 5:00 8 17 8:00 12:00 1:00 5:00 8 18 8:00 12:00 1:00 5:00 8 19 NO CLASS SCHEDULE 20 **SATURDAY** 21 **SUNDAY** 22 8:00 12:00 1:00 5:00 8 23 8:00 12:00 5:00 8 1:00 24 8:00 12:00 1:00 5:00 8 25 8:00 12:00 1:00 5:00 8 26 **NO CLASS SCHEDULE** 27 **SATURDAY** 28 **SUNDAY** 29 8:00 12:00 1:00 5:00 8 30 **HOLIDAY GRAND TOTAL**

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

ANGELITA L. PARADERO

Printed Name and Signature of Dept. Head

21-049