





DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: KARIZZA A. MALAZARTE

Department: DLABS

For the Month of: November

Year: 2021

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	HOLIDAY												
2	8:00	12:00					1:00	5:00					8
3	8:00	12:00					1:00	5:00					8
4	8:00	12:00					1:00	5:00					8
5	7:30	12:00					1:00	5:00					8.5
6	SATURDAY & SUNDAY												
7	SATURDAY & SUNDAY												
8	HOLIDAY												
9	8:00	12:00					1:00	5:00					8
10	7:00	12:00					1:00	5:00					9
11	7:00	12:00					1:00	5:00					9
12	8:00	12:00					1:00	5:00					8
13	SATURDAY & SUNDAY												
14	SATURDAY & SUNDAY												
15	8:00	12:00					1:00	5:00					8
16	8:00	12:00					1:00	5:00					8
17	8:00	12:00					1:00	5:00					8
18	8:00	12:00					1:00	5:00					8
19	8:00	12:00					1:00	5:00					8
20	SATURDAY & SUNDAY												
21	SATURDAY & SUNDAY												
22	7:15	12:00					1:00	5:00					8.75
23	8:00	12:00					1:00	5:00					8
24	8:00	12:00					1:00	5:00					8
25	8:00	12:00					1:00	5:00					8
26	8:00	12:00					1:00	5:00					8
27	SATURDAY & SUNDAY												
28	SATURDAY & SUNDAY												
29	8:00	12:00					1:00	5:00					8
30	HOLIDAY												
GRAND TOTAL												155.25	
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).													
 Signature of Part-time Instructor						 JETT C. QUEBEC Printed Name and Signature of Dept. Head							