

# **DAILY TIME RECORD** **ARRIBADO, JEROME O.** (NAME)

For the month of  
**March 1 - 31, 2025**  
 Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	7:05	12:49	12:51	5:13		8hrs
4-TUE	8:01	12:51	12:53	5:29	1min	7hrs 59mins
5-WED	8:04	12:03	12:05	5:02	4mins	7hrs 56mins
6-THU	7:03	12:00	12:04	5:09		8hrs
7-FRI	8:06	12:02	12:08	5:17	6mins	7hrs 54mins
8-SAT						Off
9-SUN						Off
10-MON	7:48	12:00	12:03	5:02		8hrs
11-TUE	7:48	12:00	12:05	5:01		8hrs
12-WED	7:29	12:00	12:09	5:13		8hrs
13-THU	7:10	12:05	12:08	5:01		8hrs
14-FRI	8:03	12:28	12:35	5:02	3mins	7hrs 57mins
15-SAT						Off
16-SUN						Off
17-MON	7:37	12:57	12:59	5:18		9hrs 39mins
18-TUE	7:59	12:08	12:26	5:07		8hrs 50mins
19-WED	7:11			6:08	8hrs	
20-THU	8:04	12:47	12:49	5:18		9hrs 12mins
21-FRI	7:52	12:01	12:16	5:03		8hrs 56mins
22-SAT						Off
23-SUN						Off
24-MON	7:43	12:05	12:16	5:14		8hrs
25-TUE	7:31	12:06	12:07			4hrs SUSPENDED 1:00 pm 5:00 pm
26-WED	7:09	12:01	12:11	5:20		8hrs
27-THU	7:07	12:46	12:49	5:06		8hrs
28-FRI	8:05	12:08	12:31	6:23	5mins	7hrs 55mins
29-SAT						Off
30-SUN						Off
31-MON						OB

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**JEROME O. ARRIBADO**

VERIFIED as to prescribed office hours

  
**SUZETTE B. LINA**

Department Head  
 Faculty of Agriculture and Food Science

Date Generated: Apr/02/2025 05:31:19