



January 23, 2023

**NICK FREDDY R. BELLO**  
OIC Head, Accounting Office  
Visayas State University  
Baybay City, Leyte

Thru: **Ms. Elizabeth D. Pasa**  
Admin Aide I  
Accounting Office

Dear **Sir Bello**:

Respectfully submitting herewith the "Income Payee's Sworn Declaration of Gross Receipts and Sales" for the current year of the 2023 JOB ORDER worker of the Ecological Farm and Resource Management Institute (Eco-FARMI).

NO.	TAX IDENTIFICATION NUMBER	NAME (LN, FN, MI)	REMARKS (indicate file attached if 1901/1902/1905/cor)
1	220-559-346	Pantoja, Manuel, C.	1 original copy of Annex B-2 4 photocopies of Annex B-2 1 original copy 1901

Please acknowledge receipt hereof.

Very truly yours,

**DHENBER C. LUSANTA**  
OIC Director, Eco-FARMI