



July 1, 2022

Dr. Beatriz S. Belonias


Vice President for Academic Affairs
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Belonias:

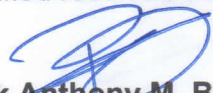
Please be informed that I am authorizing **Mr. Mark Anthony M. Barbadillo**, an Instructor I of the Department of Soil Science to take charge of my class records (in Soil 22 and Soil 24) and accommodate queries of my students regarding completion of grades and other academic concerns. This is in view of my contract as Part-time Instructor which has ended and terminated effective June 30, 2022.

Rest assured that the physical copies of students' basic academic records of all the subjects I handled had been turned over and received by Mr. Mark Anthony M. Barbadillo.


Very truly yours:

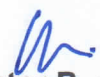

LILIBETH O. MANLA
Part-time Instructor, DSS

Certified received the documents as stated:


Mark Anthony M. Barbadillo
Instructor I, DSS

Recommending Approval:


Suzette B. Lina
Head, DSS


Victor B. Asio
Dean, CAFS

Approved:

Beatriz S. Belonias
Vice President of Academic Affairs