

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier : BAYBAY PRINTSHOP		P.O No: GF-2021-12-0553			
Address : R. Magsaysay Avenue, Baybay City		Date: December 21, 2021			
TIN: 183-801-468-003		P.R No.: GF-2021-07-00474			
		Mode of Procurement: NP-Small Value Procurement			
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus		Delivery Term: FOB-VSU Baybay			
Date of Delivery: Within 30 calendar days upon receipt of P.O.		Payment Term: As per cost of items delivered			
No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	pcs	GLOBE pre-paid cell card, 300 Php at least six (6) months expiry from delivery date	6	329.00	1,974.00
2	pcs	SMART pre-paid cell card, 300 Php at least six (6) months expiry from delivery date	6	329.00	1,974.00
Purpose: For office use. (J. J. D. Atok) Intended: DARI					
TOTAL:					3,948.00
Total Amount in Words: THREE THOUSAND NINE HUNDRED FORTY EIGHT PESOS ONLY					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.					
Very truly yours,					
Conforme:		EDGARDO E. TULIN			
Supplier's signature Over Printed Name		President			
Date					
Fund Cluster: _____		ORS/BURS No. : _____			
Funds Available: _____		Date of ORS/BURS: _____			
NICK FREDDY R. BELLO (OIC) Head, Accounting Division		Amount: _____			