

OBLIGATION REQUEST AND STATUS**VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte

No: MOOE 02-101101-2022-

Date: _____

Fund: _____

Payee **Mario Lilio P. Valenzona**

Office PPO

Address VSU, Baybay City, Leyte

Responsibility Center	Particulars	MFO/PAP	UACS Code/Expenditures	Amount
	Reimbursement of travel...	100000000	5021306001	3270.00
	TOTAL			3,270.00

A Certified Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

B Certified: Allotment available and obligated for the purpose/ adjustment necessary as indicated above

Signature _____

Printed Name

DANIEL LESLIE S. TAN

Position

VP for Admin. & Finance

Date _____

Signature _____

Printed Name

ALICIA M. FLORES

Position

Head, Budget Office

Budget Unit/Authorized Representative

Date _____

C STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RC/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	Obligation	MOOE 02-101101-2022-	3270.00		3270.00	
		TOTALS				

TOTAL					3,270.00

I CERTIFY that (1) I have received the foregoing itinerary (2) the travel is necessary to the service, the period cover is reasonable and (3) the expenses claimed are proper.

Prepared by: (Official, Employee)

MARIO LILIO P. VALENZONADANIEL LESLIE S. TAN

Supervisor

Approved by: (Head of Agency)

EDGARDO E. TULIN

President