

UNIVERSITY OF THE PHILIPPINES

Baguio City, Luzon

SUMMARY OF SALES, COLLECTION, AND REMITTANCES

PROJECT: VERMICULTURE

MONTH: APRIL 2022

I. SALES DURING THE MONTH:			
1	Cash Sales		30,300.00
2	Credit Sales		1,440.00
3	Total Sales (1 + 2 + 3)		31,740.00
II. ACCOUNT RECEIVABLES:			
1	Balance, beginning of month		0.00
2	Add: Credit Sales this month		1,440.00
3	Total receivables this month (1 + 2)		1,440.00
4	Less: Collections during the month		0.00
a. Cash/O.R.'s #			
	<u>Date</u>	<u>O.R. No.</u>	<u>Amount</u>
Total: 0.00			
b. JV's and O.R.'s #			
5	Balance, end of month (3 - 4)		0.00
III. COLLECTIONS AND REMITTANCES DURING THE MONTH:			
1	Cash on hand, beginning of month		3,736.00
2	Add: Cash sales (I.1)		30,300.00
	Collection of accounts receivable (II.4)		0.00
3	Total cash during the month (1 + 2)		34,036.00
4	Less: Remittances to the cashier		32,700.00
	<u>Date</u>	<u>O.R. No.</u>	<u>Amount</u>
	4-Apr	0611464	2,400.00
	6-Apr	Fund transfer	18,000.00
	29-Apr	0612135	12,300.00
Total: 32,700.00			
5	Cash on hand, end of month (3 - 4)		1,336.00

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