

## OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: FELIX JOHN T. AMESTOSO

Department: ITEEM

For the Month of: March

Year: 2022

Day	AM						PM						Daily
	AKK	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours
1	8:00	12:00					1:00	5:00					8
2	8:00	1:00					2:00	5:00					8
3	8:00	12:00					1:00	5:00					8
4	8:00	1:00					2:00	5:00					8
5													-
6										***************************************			
7	8:00	1:00					2:00	5:00				***************************************	8
8	8:00	12:00					1:00	5:00					8
9	8:00	1:00					2:00	5:00					8
10	8:00	12:00				***************************************	1:00	5:00				<u> </u>	8
11	8:00	1:00					2:00	5:00			***************************************		8
12													8
13													
14	8:00	1:00				***************************************	2:00	5:00		1			
15	8:00	12:00			,		1:00	5:00					8
16	8:00	1:00					2:00	5:00					8
17	8:00	12:00					1:00	5:00					8
18	8:00	1:00					2:00	5:00					8
19							2.00	3.00					8
20											*		
21	8:00	1:00					2:00	5:00					
22	8:00	12:00					1:00	5:00			-		8
23	8:00	1:00		1			2:00	5:00		£			8
24	8:00	12:00					1:00	5:00					8
25	8:00	1:00					2:00	5:00					8
26							2.00	3.00					8
27													
28	8:00	1:00					2:00	E:00					
29	8:00	12:00					1:00	5:00					8
30	8:00	1:00						5:00		<u> </u>		+	8
31	8:00	12:00					2:00	5:00					8
J.	3.00	12.00					1:00	5:00			AND TO		8

GRAND TOTAL I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

Signature of Part-time Instructor

ELIZA D. ESPINOSA

Printed Name and Signature of Dept. Head

Vision: Mission:

A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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