

Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Receipt

APPLICATION FOR LEAVE

6. DETAILS OF APPLICATION 6.A TYPE OF LEAVE TO BE AVAILED OF Vacation Leave (se. 51, Rub XVI, Omnibus Rube Implementing E.O. No. 220) Mandatory/Forced Leave(se. 25, Rub XVI, Omnibus Rube Implementing E.O. No. 220) Sick Leave (sc. 41, Rub XVI, Omnibus Rube Implementing E.O. No. 220) Maternity Leave (sc. 42, Rub XVI, Omnibus Rube Implementing E.O. No. 220) Maternity Leave (sc. 40, Rub XVI, Omnibus Rube Implementing E.O. No. 220) Maternity Leave (sc. 40, Rub XVI, Omnibus Rube Implementing E.O. No. 220) Special Privilege Leave (sc. 21, Rub XVI, Omnibus Rube Implementing E.O. No. 222) Solo Parent Leave (sc. 40, Rub XVI, Omnibus Rube Implementing E.O. No. 222) Solo Parent Leave (sc. 40, Rub XVI, Omnibus Rube Implementing E.O. No. 222) Special Leave Benefits for Women (sc. 40, Rub XVI, Omnibus Rube Implementing E.O. No. 222) Special Leave Benefits for Women (sc. 40, Rub XVI, Omnibus Rube Implementing E.O. No. 222) Special Leave Benefits for Women (sc. 40, Rub XVI, Omnibus Rube Implementing E.O. No. 222) Special Leave Benefits for Women (sc. 40, Rub XVI, Omnibus Rube Implementing E.O. No. 222) Special Leave Benefits for Women: (Specify Illness) Un case of Special Leave Benefits for Women: (Specify Illness) In case of Special Leave Benefits for Women: (Specify Illness) In case of Study Leave: Completion of Master's Degree BAR/Soard Examination Review Other purpose: Monetization of Leave Credits Terminal Leave 6.D COMMUTATION Not Requested Requested Requested Requested Requested Requested Requested Requested Report In MARASAGA (Signafure of Applicant) 7.B RECOMMENDATION For approval For disapproval due to MARISEL(A, LEORNA - Director, NCRC (Authbritzed Officer)	1. OFFICE/DEPARTMENT 2. NAME: (Last)) (First) (Middle)
6. DETAILS OF APPLICATION 6. A TYPE OF LEAVE TO BE AVAILED OF Vacation Leave (Sec. 51, Rub XVI, Combus Rubes implementing E.O. No. 220) Mandatory/Forced Leave(Sec. 25, Rub XVI, Combus Rubes implementing E.O. No. 220) Sick Leave (Sec. 61, Rub XVI, Combus Rubes implementing E.O. No. 220) Maternity Leave (RA No. 1170 / Riff sized by CSC, DOLE and SSS) Paternity Leave (RA No. 1170 / Riff sized by CSC, DOLE and SSS) Special Privilege Leave (Sec. 21, Rub XVI, Combus Rubes implementing E.O. No. 220) Solo Parent Leave (RA No. 1170 / Riff sized by CSC, DOLE and SSS) Study Leave (Sec. 62, Rub XVI, Combus Rubes Rube Implementing E.O. No. 220) Solo Parent Leave (RA No. 2817 (CSC MOL No. 8, 2 2044) Study Leave (Sec. 68, Rub XVI, Combus Rubes Rube Implementing E.O. No. 220) Special Leave Benefits for Women (RA No. 819 / 2004) Rehabilitation Privilege (Sec. 68, Rub XVI, Combus Rubes Rube Implementing E.O. No. 220) Special Leave Benefits for Women (RA No. 819 / CSC MC No. 2, 2 2015) Adoption Leave (RA No. 8552) Others: Others: Others: Others: Others: Others: Others: To DETAILS OF ACTION ON APPLICATION To A CERTIFICATION OF LEAVE CREDITS As of	NCRC	MALASAGA EDRALIN M.
6.A TYPE OF LEAVE TO BE AVAILED OF Vacation Leave (so. 51, Rub XII, Omnibus Rules Implementing E.O. No. 220) Mandatory/Forced Leave(soc. 25, Rub XII, Omnibus Rules Implementing E.O. No. 220) Sick Leave (soc. 43, Rub XII, Omnibus Rules Implementing E.O. No. 220) Maternity Leave (soc. 40, Rub XII, Omnibus Rules Implementing E.O. No. 220) Maternity Leave (soc. 40, Rub XII, Omnibus Rules Implementing E.O. No. 220) Special Privilege Leave (soc. 21, Rub XII, Omnibus Rules Implementing E.O. No. 222) Solo Parent Leave (soc. 40, Rub XII, Omnibus Rules Implementing E.O. No. 222) Solo Parent Leave (soc. 40, Rub XII, Omnibus Rules Implementing E.O. No. 222) Special Leave Benefits for Women (soc. 40, Rub XII, Omnibus Rules Implementing E.O. No. 222) Special Leave Benefits for Women (soc. 40, Rub XII, Omnibus Rules Implementing E.O. No. 220) Rehabilitation Privilege (soc. 56, Rub XII, Omnibus Rules Implementing E.O. No. 220) Special Leave Benefits for Women (soc. 56, Rub XII, Omnibus Rules Implementing E.O. No. 220) Special Leave Benefits for Women (soc. 56, Rub XII, Omnibus Rules Implementing E.O. No. 220) Special Leave Benefits for Women (soc. 56, Rub XII, Omnibus Rules Implementing E.O. No. 220) Special Leave Benefits for Women (soc. 56, Rub XII, Omnibus Rules Implementing E.O. No. 220) Special Leave Benefits for Women (soc. 56, Rub XII, Omnibus Rules Implementing E.O. No. 220) Special Leave Benefits for Women (soc. 56, Rub XII, Omnibus Rules Implementing E.O. No. 220) Special Leave Benefits for Women (soc. 56, Rub XII, Omnibus Rules Implementing E.O. No. 220) In case of Special Leave Benefits for Women: (Specify Illness) In case of Special Leave Benefits for Women: (Specify Illness) In case of Study Leave: Completion of Master's Degree BAR/Board Examination Review Other purpose: Monetization of Leave Credits Terminal Leave 6.D COMMUTATION Not Requested Requested Requested For disapproval due to MARISELIA LEORNA - Director, NCRC (Authorized Officer) 7.D DISAPPROVED DUE TO:	3. DATE OF FILING <u>Jan. 4, 2022</u> 4. POSITION	SRA 5. SALARY
Vacation Leave (Sec. 51, Rub XVI, Omnibus Rube Implementing E.O. No. 292) Mandatory/Forced Leave(Sec. 28, Rub XVI, Omnibus Rube Implementing E.O. No. 292) Sick Leave (Sec. 48, Rub XVI, Omnibus Rube Implementing E.O. No. 292) Maternity Leave (R.A. No. 1817 / CSC MCNo. 7. 1, 1968, so amended) Special Privilege Leave (Sec. 21, Rub XVI, Omnibus Rube Implementing E.O. No. 292) Solo Parent Leave (RA. No. 1817 / CSC MCNo. 7. 1, 1968, so amended) Special Privilege Leave (Sec. 21, Rub XVI, Omnibus Rube Implementing E.O. No. 292) Solo Parent Leave (RA. No. 1817 / CSC MCNo. 8, s. 2004) Study Leave (Sec. 88, Rub XVI, Omnibus Rube Implementing E.O. No. 292) 10-Day VAWC Leave (RA. No. 1922 / CSC MCNo. 8, s. 2004) Special Leave Benefits for Women (RA. No. 1912 / CSC MCNo. 25, s. 2010) X Special Emergency (Calamity) Leave (CSC MCNo. 2, s. 2012, as amended) Adoption Leave (RA. No. 8992) Others: Others:	6. DETAILS OF A	APPLICATION
Mandatory/Forced Leave(sac 25, Rub XVI, Omnibus Rube Implementing E.O. No. 292) Sick Leave (sac At, Rub XVI, Omnibus Rube implementing E.O. No. 292) Maternity Leave (RA No. 5187 / SSC MO No. 71, s. 1989, as amended) Special Privilege Leave (sac 21, Rub XVI, Omnibus Rube implementing E.O. No. 292) Solo Parent Leave (RA No. 5187 / SSC MO No. 8, s. 2004) Study Leave (sac 21, Rub XVI, Omnibus Rube implementing E.O. No. 292) Solo Parent Leave (RA No. 5972 / SSC MO No. 8, s. 2004) Study Leave (sac 26, Rub XVI, Omnibus Rube implementing E.O. No. 292) Special Leave Benefits for Women (RA No. 5972 / SSC MO No. 15, s. 2005) Rehabilitation Privilege (sac 56, Rub XVI, Omnibus Rube implementing E.O. No. 292) Special Leave Benefits for Women (RA No. 5970 / SSC MO No. 2, s. 2010, seamended) Adoption Leave(RA No. 5552) Others: Others: Others: Others: Tomnibus Rube implementing E.O. No. 292) In case of Special Leave Benefits for Women: (Specify Illness) Out Patient (Specify Illness) Out Patient (Specify Illness) Out Patient (Specify Illness) In case of Special Leave Benefits for Women: (Specify Illness) In case of Study Leave: Completion of Master's Degree BAR/Board Examination Review Other purpose: Monetization of Leave Credits Terminal Leave 6.D. COMMUTATION Not Requested Requested Requested Requested Requested Requested Requested Republication 7. DETAILS OF ACTION ON APPLICATION For approval For disapproval due to MARISELA JEONNA - Director, NCRC (Authorized Officer) 7.C. APPROVED FOR: days without pay	6.A TYPE OF LEAVE TO BE AVAILED OF	6.B DETAILS OF LEAVE
Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292) Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 2 s. 2010) X Special Emergency (Calamity) Leave (CSC MC No. 2 s. 2012, as amended) Adoption Leave(RA No. 8552) Others: Others: Others: Others: Monetization of Leave Credits Terminal Leave 6.C NUMBER OF WORKING DAYS APPLIED FOR 5 days INCLUSIVE DATES JAN. 10, 11, 12, 13, & 14, 2022 T. DETAILS OF ACTION ON APPLICATION 7. DETAILS OF ACTION ON APPLICATION 7. DETAILS OF ACTION ON APPLICATION 7. B RECOMMENDATION For approval For disapproval due to MARISEL A. JEORNA - Director, NCRC (Authorized Officer) 7. DISAPPROVED FOR: Gays with pay days with pay days without pay	Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292) Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292) Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS) Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended) Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292) Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)	Within the Philippines
Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 2 s. 2010) X Special Emergency (Calamity) Leave (CSC MC No. 2 s. 2012, as amended) Adoption Leave(RA No. 8552) Others: Others: Monetization of Leave Credits Terminal Leave 6.C NUMBER OF WORKING DAYS APPLIED FOR 5 days INCLUSIVE DATES JAN. 10, 11, 12, 13, & 14, 2022 FORALIN M. MALASAGA (Signature of Applicant) 7. DETAILS OF ACTION ON APPLICATION 7.A CERTIFICATION OF LEAVE CREDITS As of Total Earned Less this application Balance REGINA BIBERA, Adm. Officer II (Authorized Officer) 7.D DISAPPROVED FOR: (Authorized Officer) 7.D DISAPPROVED DUE TO:		(Specify Illness)
Not Requested Requested	Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25, s. 2010) X Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended) Adoption Leave (R.A. No. 8552)	Completion of Master's Degree BAR/Board Examination Review Other purpose: Monetization of Leave Credits
7.A CERTIFICATION OF LEAVE CREDITS As of Vacation Leave Sick Leave For approval Less this application Balance MARISEL A. LEORNA - Director, NCRC (Authorized Officer) 7.C APPROVED FOR: days with pay days without pay	INCLUSIVE DATES	Not Requested Requested EDRALIN M. MALASAGA
As of	7. DETAILS OF ACTION	ON APPLICATION
(Authorized Officer) 7.C APPROVED FOR: days with pay days without pay (Authorized Officer) 7.D DISAPPROVED DUE TO: days without pay	As of Vacation Leave Sick Leave Total Earned Less this application	For approval
days with pay days without pay		
FREARDO E/THIN	days with pay days without pay	7.D DISAPPROVED DUE TO:
President (Authorized Official)		