

# OBLIGATION REQUEST AND STATUS

## VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Annex F

No.: GF-02-101101-2023-02

Date: February 2, 2022

Fund:

Payee: CHRISTINA TAGUA CAJERIC

Office: ITEEM

Address: VSU, BAYBAY CITY, LEYTE

Responsibility Center

Particulars

MFO/PAP

UACS Code / Expenditure

Amount

Payment services Student Assistant from December 1-5, 2023

378.75

TOTAL

378.75

**A** Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal.

Signature:

Printed Name:

Position:

**ELIZA D. ESPINOSA**  
Director

Date

**B** Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above.

Signature:

Printed Name:

Position:

**ALICIA M. FLORES**  
HEAD, BUDGET OFFICE

Date

**C**

### STATUS OF OBLIGATION

Reference

Date

Particulars

ORS/JEV/RCI/RADAI No.

Obligation

Amount

Payment

Not Yet Due

Due and Demandable

OBLIGATION

TOTALS

378.75

378.75

CERTIFIED: Funds available in the amount of

**NICK FREDDY R. BELLO**

OIC Head, Accounting Office

Prepared by CBenitez 2/2/2023

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily of the time of arrival at and departure from office.

**ELIZA D. ESPINOSA**  
IN-CHARGE

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily of the time of arrival at and departure from office.

**ELIZA D. ESPINOSA**  
IN-CHARGE