

# VISAYAS STATE UNIVERSITY

Appendix 32

Entity Name

Fund Cluster :

DISBURSEMENT VOUCHER #2022-003

Date: Jan. 14, 2022  
DV No. :

Mode of  
Payment

☐ MDS Check ☐ Commercial Check ☐ ADA ☐ Others (Please specify)

Payee

HMP Vegetables & Sari-Sari Store/  
HELEN M. PLACA

TIN/Employee No.:

ORS/BURS No.:

Address

VSU Visca Baybay City, Leyte

Particulars

Payment of assorted vegetables, spices & seasonings  
per supporting papers attached  
in the amount of - - - - -

Responsibility  
Center

MFO/PAP

Amount

VSU Pavilion

200010000

11,529.00

Amount Due

11,529.00

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

*Josefina M. Larrosa*  
JOSEFINA M. LARROSA  
GHP Manager

B. Accounting Entry:

Account Title

UACS Code

Debit

Credit

C. Certified:

☐ Cash available  
☐ Subject to Authority to Debit Account (when applicable)  
☐ Supporting documents complete and amount claimed proper

D. Approved for Payment

Signature

Signature

Printed  
Name

NICK FREDDY R. BELLO

Printed Name

EDGARDO E. TULIN

Position

OIC HEAD ACCOUNTING

Position

VSU PRESIDENT

Date

Head, Accounting Unit/Authorized Representative

Agency Head/Authorized Representative

Date

E. Receipt of Payment

Check/  
ADA No. :

Date :

Bank Name & Account Number:

JEV No.

Signature :

HELEN M. PLACA

Date :

Printed Name:

Date

Official Receipt No. & Date/Other Documents