



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
ECONOMICS

May 23, 2025

DR. PROSE IVY G. YEPES

President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Rotacio S. Gravoso

Vice President for Academic Affairs
and Chairman, VSU-SC


Dear Dr. Yepes:

One of our faculty, **Mr. Ian Dave B. Custodio** is on study leave pursuing his PhD in Business Economics (PhDBE) at University of Asia and the Pacific, Metro Manila last 1st Semester, SY 2024-2025. The said program requires at least four (4) years to complete all the academic requirements as reflected in the program's official brochure. However, Mr. Custodio was granted with only 3 years period study leave, as it was the maximum number of years that can be availed regardless of the requirements of the degree program.

In this regard, the Personnel Committee of the Department of Economics would like to endorse his request on study leave contract be revised to reflect a four years (4) duration.

Please see attached his letter of intent, program brochure and study plan of Mr. Custodio.

Very truly yours,


LEMUEL S. PRECIADOS
Head & Chairman, DPC

ZYRA MAY H. CENTINO
Member, DPC

ERNESTO F. BULAYOG
Member, DPC

Noted:

MARK C. RATILLA
Dean, FME

Recommending Approval:

ROTACIO S. GRAVOSO
Vice President for Academic Affairs
& Chairman, VSU-SC

Approved:

PROSE IVY G. YEPES
President



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