



GENERAL OBSERVATIONS AND OPPORTUNITIES FOR IMPROVEMENT LIST

Audit No.: 03		Audit Date: October 08, 2021	Audited Area/Department: Office of the Director for Physical Plant		
Control No.	General Observations and Opportunities for Improvement	PLANNED ACTIONS			Status
		Action Items	Target Date	Responsible	
ODPP-OFI-21-01	Ensure that the newly hired Engineers will view the virtual ISO-Awareness Seminar.	Re-orientation of ISO will be conducted to ensure that all personnel under PPO will be on board.	December 2021	Mr. Valenzona and newly hire engineer	
ODPP-OFI-21-02	Ensure to have a copy of PM-QAC-03 on file.	Request copy of PM-QAC-03 to ODBA	December 2021	PPO dDRE	
ODPP-OFI-21-03	Consider to follow-up request for additional manpower.	Conduct assessment of PPO manpower. Send communication letter to NARP for Additional Manpower based on the assessment conducted.	January 2022 onwards	Mr. Valenzona VP for Admin & Finance	

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.