



January 17, 2022

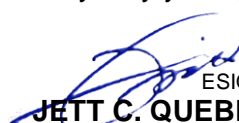
**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Dear Dr. Tulin:

This is to recommend **Dr. Maria Vanessa E. Gabunada** as Officer-in-Charge of the Department of Liberal Arts and Behavioral Sciences on January 17, 2022 or until my return. I will be on leave on the said date.

As Officer-in-Charge, Dr. Gabunada is authorized to discharge the functions of the Department Head in addition to her regular duties and responsibilities as faculty of the department.

Very truly yours,

  
ESIGN-22-08  
**JETT C. QUEBEC**  
Department Head

Conforme:

**MARIA VANESSA E. GABUNADA**  
Asst.Prof. I

Recommending Approval:

**MA. THERESA P. LORETO**  
Dean, CAS

**BEATRIZ S. BELONIAS**  
Vice President for Instruction

Approved:

**EDGARDO E. TULIN**  
President