



March 07, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for REI

Dear Dr. Tulin:

This is to recommend the appointment of **Mr. Medardo C. Magdadaro Jr** as **Study Leader** of the study entitled "**Soil nutrient management for sugarcane production in Leyte**", a component of the project entitled "**DSS Soil Health Service Program (DSOHeSeP)**" (Project Code: **EXT67-Soil Science**) charged to the GAA Funded Projects without honorium effective January 01, 2022-December 31, 2022 unless sooner terminated due to lack of funds.

As Study Leader, Mr. Magdadaro Jr is expected to perform the following duties with appropriate workload unit equivalent:

1. Supervise the conduct of soil analysis of the samples from sugarcane planters and agricultural fields in Baybay;
2. Ensures the quality of soil test results and help the Project Leader in the formulation of fertilizer and lime recommendations for sugarcane production;
3. Prepares and submits progress reports (quarterly and semi-annual);
4. Helps the project leader in the preparation of terminal report at the end of the project.
5. Presents results/outputs during the R & D In House Review when necessary.

Very truly yours,

SUZETTE B. LINA
Department Head, Soil Science

Conforme:

Certified funds available:

MEDARDO C. MAGDADARO JR
Study Leader

ALICIA M. FLORES
Head, Budget Office

Recommending Approval:

ANTONIO P. ABAMO
Director for Extension

MARIA JULIET C. CENIZA
VP for Research, Extension and Innovation

cc: OVPREI-VP, OVPREI-RPO, Head, Budget Office, Dean, College, Head, Department, Research, RSPPRO