



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: JANNELLE G. ASOMBRADO
Department: ITEEM

For the Month of: NOVEMBER
Year: 2023

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2													
3	10:00	11:30	11:30	12:00			12:00	13:00	15:00	16:30			4.5
4													
5													
6	09:00	10:30	11:30	12:00			12:00	13:00	14:30	16:00	16:00	17:30	6.0
7	10:00	11:30	11:30	12:00			12:00	13:00	15:00	16:30			4.5
8													
9	09:00	10:30	11:30	12:00			12:00	13:00	14:30	16:00	16:00	17:30	6.0
10	10:00	11:30	11:30	12:00			12:00	13:00	15:00	16:30			4.5
11													
12													
13	09:00	10:30	11:30	12:00			12:00	13:00	14:30	16:00	16:00	17:30	6.0
14	10:00	11:30	11:30	12:00			12:00	13:00	15:00	16:30			4.5
15													
16	09:00	10:30	11:30	12:00			12:00	13:00	14:30	16:00	16:00	17:30	6.0
17	10:00	11:30	11:30	12:00			12:00	13:00	15:00	16:30			4.5
18													
19													
20	09:00	10:30	11:30	12:00			12:00	13:00	14:30	16:00	16:00	17:30	6.0
21	10:00	11:30	11:30	12:00			12:00	13:00	15:00	16:30			4.5
22													
23	09:00	10:30	11:30	12:00			12:00	13:00	14:30	16:00	16:00	17:30	6.0
24	10:00	11:30	11:30	12:00			12:00	13:00	15:00	16:30			4.5
25													
26													
27													
28	10:00	11:30	11:30	12:00			12:00	13:00	15:00	16:30			4.5
29													
30	09:00	10:30	11:30	12:00			12:00	13:00	14:30	16:00	16:00	17:30	6.0
31													
GRAND TOTAL													78

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

 Signature of Part-time Instructor	TEOFANES A. PATINDOL Printed Name and Signature of Dept. Head
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