



February 24, 2022

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

Good day!

First and foremost, I would like to express my utmost gratitude for the support provided by Visayas State University to finish my degree of Master of Engineering major in Industrial Engineering (MEP-IE) program at De La Salle University-Manila (DLSU-M). I humbly inform your office that I will be reporting back to work at the Department of Business and Management, College of Management and Economics on March 1, 2022. I have already complied all the requirements of the MEP-IE program and just waiting for the confirmation and schedule of graduation at DLSU-M.

Thank you very much.

Very truly yours,

ELVIRA E. ONGY
Assistant Professor III

Noted:

ANGELITA L. PARADERO
Head, DBM

MOISES NEIL V. SERIÑO
Dean, CME

Recommending Approval:

BEATRIZ S. BELONIAS
Vice President for Academic Affairs

Approved:

EDGARDO E. TULIN
President