



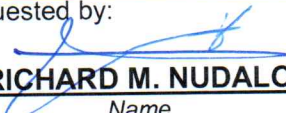

February 21, 2023
Date

REQUEST TO RENDER OVERTIME

The President

Thru: The Vice President for Administration and Finance

This is to request for overtime of the following personnel:

Name of Employee(s)	Date(s)	Job(s) to be Accomplished per Employee
Richard M. Nudalo	February 25, 2023	To continue cleaning the laboratories, hallways and rooms of ARI Center in preparation of re-certification audit.
Requested by:  <u>RICHARD M. NUDALO</u> Name <u>Utility/Messenger</u> Position <u>Advanced Research and Innovation Center</u> Office Noted by:  <u>MA. THERESA P. LORETO</u> Name <u>Director</u> Position <u>Advanced Research and Innovation Center</u> Office	Approved by: [x] with pay [] without pay <u>DANIEL LESLIE S. TAN</u> Vice President for Administration and Finance	