



# VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

## PURCHASE ORDER

Supplier: <b>NOLAS COMMERCIAL</b>	P.O No: PO-IGP-2024-03-0341
Address: M.L QUEZON STREET, POBLACION ZONE 10, BAYBAY	Date: 03-26-2024
TIN: 936-20-3925	P.R No: IGP-2024-02-00594
	Mode of Procurement: NP - Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: VSU-Main Campus	Delivery Term: FOB-VSU Baybay
Delivery Period: Within 30 calendar days upon receipt of P.O.	Payment Term: As per cost of items delivered

No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	roll	Stamping foil, Gold <b>OFFER:</b> <b>2"</b>	4	890.00	3,560.00
		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			
		Purpose: For binding services Intended: MMDC			

TOTAL: 3,560.00

Total Amount in Words: **Three Thousand Five Hundred Sixty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.

Very truly yours,

Conforme:

**DANIEL LESLIE S. TAN**

President

Supplier's signature Over Printed Name

Date

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

**NICK FREDDY R. BELLO**

Head, Accounting

ORS/BURS No. : \_\_\_\_\_

Date of ORS/BURS : \_\_\_\_\_

Amount: \_\_\_\_\_



BUDGET UTILIZATION REQUEST AND STATUS VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte			No.: 02-206441-2024-04- Date: 04/23/2024 Fund: STF			
Payee:	RUFINO BRODETH & CO. INCORPORATED/BRODETH MARKETING					
Office:	ODPP					
Address:	R. MAGSAYSAY AVE., POBLACION ZONE 14, BAYBAY					
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount		
MMDC	Payment of Construction Supplies			75,000.00		
	Total			75,000.00		
<b>A</b> Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal		<b>B</b> Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above				
Signature: _____		Signature: _____				
Printed Name <b>EDGARDO E. TULIN</b>		Printed Name <b>ALICIA M. FLORES</b>				
Position: (OIC) VP for Admin. and Finance		Position: Administrative Officer V				
Date: _____		Date: _____				
<b>C</b> STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
04-23-2024	Obligations	02-207512-2024-03-	75,000.00		75,000.00	
	Totals					