



## CLEARANCE

**INSTRUCTION:**

A student who is graduating, transferring, leaving the University or applying for employment is required to accomplish this clearance form in six (6) copies.

Student Number	Last Name	First Name	Middle Name	Course and Year
21-1-01581	Laran	Natasha Marie	Navarrete	BSA - 1

Home Address : Upper Pacayan, Cebu City, Cebu  
Telephone Number : \_\_\_\_\_  
Cellphone Number : 09054097440  
Number of Semester in VSU: 2 [ ] Graduating [x] Not Graduating  
Date Admitted in VSU : August 23, 2021 Last term enrolled in VSU: 2nd semester 2021-2022

Date: July 28, 2022

**The University President**  
Visayas State University  
Visca, Baybay City, Leyte

Sir:  
I am passing this clearance to find out and settle all my academic, monetary, property responsibilities and administrative/disciplinary cases to this University.

L. Lagande  
LOREME CAGANDE  
Signature of Academic Adviser  
Over Printed Name

[Signature]  
Signature of Student

### REASONS FOR CLEARING

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Graduating (Specify degree/course) _____ | <input type="checkbox"/> Financial difficulty         | <input type="checkbox"/> Accepting an outside job               |
| <input type="checkbox"/> Can't get along with students            | <input type="checkbox"/> Low academic grades          | <input checked="" type="checkbox"/> Other reasons (write below) |
| <input type="checkbox"/> Can't get along with teachers            | <input type="checkbox"/> Poor/Failing health          | <u>transfer to other school /</u>                               |
| <input type="checkbox"/> Death of parent or guardian              | <input type="checkbox"/> Find academic work difficult | <u>University</u>   |

**WE CERTIFY THAT** this student is cleared of academic, monetary, property and administrative/disciplinary cases/responsibilities.

### Signature Over Printed Name

- |   |   |  |
|---|---|--|
| 1. <u>[Signature]</u><br><u>RUTH O. ESCASINAS</u><br>Department Head          | 4. <u>VICENTE A. GILOS</u><br>OIC, University Librarian | 7. <u>MANOLO B. LORETO</u><br>Dean of Students     |
| 2. <u>VICTOR B. AGIO</u><br>College Dean<br>(for Undergraduate Students only) | 5. <u>QUEEN-EVER Y. ATUPAN</u><br>Cashier               | 8. <u>EDGARDO E. TULIN</u><br>University President |
| 3. _____<br>Graduate School Dean<br>(for Graduate Students only)              | 6. <u>MARWEN A. CASTAÑEDA</u><br>University Registrar   |  |

Distribution of copies: 1-Registrar, 1-Student, 1-Dean of Students, 2-Cashier, 1-College Dean