

ivil Service Form

## DAILY TIME RECORD PEQUE, DENNIS P.

(NAME)

For the month of
November 1 - 30, 2021
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		TOTAL	
	IN	OUT	IN	OUT	T/U	Total
1-MON	Holiday					
2-TUE	7:50	12:00	1:00	5:00		
3-WED	7:50	12:00	1:00	5:00		
4-THU	8:00	12:00	1:00	5:00		
5-FRI	7:30	12:00	1:00	5:00		
6-SAT						Off
7-sun						Off
8-MON	Holiday					
9-TUE	7:56	12:00	1:00	5:00		
10-WED	7:58	12:00	1:00	5:00		
11-THU	7:58	12:00	1:00	5:00		
12-FRI	8:00	12:00	1:00	5:00		
13-SAT						Off
14-SUN						Off
15-MON	7:58	12:00	1:00	5:00		
16-TUE	7:50	12:00	1:00	5:00		
17-WED	7:40	12:00	1:00	5:00		
18-THU	8:00	12:00	1:00	5:00		
19-FRI	7:55	12:00	1:00	5:00		
20-SAT						Off
21-SUN						Off
<b>22-</b> MON	7:58	12:00	1:00	5:00		
23-TUE	8:00	12:00	1:00	5:00		
24-WED	7:30	12:00	1:00	5:00		
25-THU	8:00	12:00	1:00	5:00		
26-FRI	7:20	12:00	1:00	5:00		
27-SAT						Off
28-SUN	4					Off
29-MON	7:50	12:00	1:00	5:00		
30-TUE	Holiday					

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

DENNIS P. PEQUE

VERIFIED as to prescribed office hours

**BEATRIZ S. BELONIAS** 

Vice President VP for Academic Affairs the Philippines TE UNIVERSITY ay City, Leyte

REPRESENTATION TION ALLOWANCES ber 2021

HOUSAND PESOS (Php10,000.00) representing ally expended.

performance of my official duties.

rehicle within my official station for the said

se from home to office and vice versa.

\_\_\_(indicate here number of travel)

neters for November 2021 (previous month).

Submitted by:

DENNIS P. PEQUE Dean, CFES