

## OFFICE OF THE DIRECTOR FOR HUMAN RESOURCE MANAGEMENT

G/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 53 563 7643; Local 1060

Email: odahrd@vsu.edu.ph Website: www.vsu.edu.ph

## RECOMMENDATION TO ATTEND TRAININGS/WORKSHOPS/SEMINARS/CONVENTIONS/FORA/CONFERENCES

Date: July 20, 2022

Name of Faculty Recomme	nded: <u>Vivian P. Lina</u>	<u>a</u>	
Position/Rank Instructor 1 [	] Permanent	[x] Temporary	[ ] Substitute
Designated Position:			
College : College of Arts &	Sciences		
Department/Research Center	er/Institute: Dept. Of	Pure & Applied Che	emistry
Degree and Specialization:			
Subjects/Courses Taught: (			
Title of Conference/Seminar	/Symposium: Metho	d Validation in Spec	troscopy/Spectrometry
Organizer/Host/Sponsor:			
Date and Venue: Online Zo	om (Seminar)		
Justification for recommendi	ng the faculty (focus	on relevance to pre	esent work):
This seminar/workshop will g	give an in-depth und int with knowledge i	erstanding of metho	d validation via spectroscopy ative analysis needed for her
Date of Last Attendance to	Training/Conference	/Seminar:	
Financial Support Requested:  Please attach tentative Itinerary of	[ ] Per Diem [ ] Transportation	of P_ <b>2,240.00</b>	_[ ] Educational Tour/Official Time/ Approved Leave of Absence/ Authority to Travel Only
Purpose of Attendance:  If presenting a paper:	[ ] Attend training	n, no paper to present nd earn CPD points, no p /plenary speaker/resourc	
Title of Paper:			
Author (s):			
The paper is derived from:			
[ ] Research conducted b     [ ] sole researcher     [ ] part of research team:     [ ] program leade     [ ] co-project lead		study leader	

Title of Project/Study:		
[ ] Thesis/Dissertation of t	he presentor lissertation	[ ] Master's thesis [ ] Undergraduate thesi
Title of Thesis/Dissertation:		
[ ] Student thesis which is	part of the faculty	y's research project recognized by OVPRE
Title of research project	t of faculty-adviser	
If attending to earn CPD points? [x ] Yes [] No	nts, is the conferen	nce or the organizers accredited to grant CPD
If yes, indicate name of accred	liting agency/organ	nization:
Philippines Institute of Pure & A		
Recommended by:		
DEPARTMENT PERSONNEL	COMMITTEE:	
ELIZABETH S. QUEVEDO Chairman	VIVIAN P. LINA Member	FELIX M. SALAS Member
JACOB GLENN F. JANSALIN Member		MARIA ROBELYN A. INSIK Member
		Endorsed by:
		MA. THERESA P. LORETO Dean
Recommending Approval:		
ELIZABETH S. QUEVEDO Chairman, VSFC-AS		Approved by:

EDGARDO E. TULIN

President

## Supporting Documents to be Attached (Please check column "Attached" of travel category)

Supporting documents	OB to Present a Paper		Attendance to training		Attendance to Earn CPD Points, with paper to present		Attendance to Earn CPD Points, No paper to present		On Leavel Educational Tour to Present a Paper	
	Required	Attached	Required	Attached	Required	Attached	Required	Attached	Required	Attached
1. Invitation letter/announcement	1		1		1		1		1	
2 Acceptance letter for paper presentation	1	- Epide			/				- 1	
3 Abstract of paper to be presented	1				1				1	
4 CHED Endorsement, if held in the Philippines *	1		1		1		1			
5. Information sheet/flyer/ bulletin containing description of the host/ organizer/sponsor	1		1		1	1	1		1	
6.Photocopy of Transmittal/Approval Sheet (if to present thesis or dissertation)	I				1		J., 6-	114	1	
7. Certification of Research Conducted from OVPRE	1				1				1	
8. Proof of Accreditation to Grant CPD Points		Luck			1		1			
9. <u>Arrangements</u> for Classes Missed (OVPI Form No. 12)	1		1	-1-	1	1 1 77.0	1		1	
10. CHED-IAS Form 15 Annex B SUC Evaluation Form for the Necessity of FT for SUCSxls-IAS Form 15 Annex B_SUC Evaluation Form for the Necessity of FT for	1		1							
SUCs.  11. Certificate of Collegial Critiquing	,								1	
12. Itinerary of travel (if ask financial assistance)	1		1							

<sup>\*</sup>For events sponsored/organized by private organizations/societies