



Baybay City, Leyte

## SUMMARY OF SALES, COLLECTION, AND REMITTANCES

PROJECT: Eco-FARMI DEMO FARM Seedbank C

MONTH: JANUARY 2022

<b>I. SALES DURING THE MONTH:</b>			
1	Cash Sales		4,851.00
2	Credit Sales		
3	Total Sales (1 + 2)		4,851.00
<b>II. ACCOUNT RECEIVABLES:</b>			
1	Balance, beginning of month		25,995.00
2	Add: Credit Sales this month		
3	Total receivables this month (1 + 2)		25,995.00
4	Less: Collections during the month		525.00
a. Cash/O.R.'s #			
	<u>Date</u>	<u>O.R. No.</u>	<u>Amount</u>
	7-Jan	0606537	525
Total:			525.00
b. JV's and O.R.'s #			
5	Balance, end of month (3 - 4)		25,470.00
<b>III. COLLECTIONS AND REMITTANCES DURING THE MONTH:</b>			
1	Cash on hand, beginning of month		0.00
2	Add: Cash sales (I.1)		4,851.00
	Collection of accounts receivable (II.4)		525.00
3	Total cash during the month (1 + 2)		5,376.00
4	Less: Remittances to the cashier		5,376.00
	<u>Date</u>	<u>O.R. No.</u>	<u>Amount</u>
	24-Jan	0606537	5,376.00
Total:			5,376.00
5	Cash on hand, end of month (3 - 4)		0.00

Prepared by:

  
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Clerk

Attested by:

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Concurred:

  
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Verified Correct:

Approved: