

DAILY TIME RECORD
LAGITAO, JERREL ANN L.
(NAME)

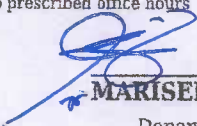
For the month of
July 1 - 31, 2023
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	8:01	12:01	12:49	8:38	1min	7hrs 59mins
4-TUE	8:03	12:44	12:45	5:37	3mins	7hrs 57mins
5-WED	5:20	12:53	12:58	9:15		8hrs
6-THU	7:51	12:11	12:26	9:03		8hrs
7-FRI	7:59	12:23	12:46	6:20		8hrs
8-SAT						Off
9-SUN						Off
10-MON	7:58	12:04	12:12	6:24		8hrs
11-TUE	8:02	12:46	12:53	11:33	2mins	7hrs 58mins
12-WED	7:53	12:28	12:46	6:43		8hrs
13-THU	7:59	12:12	12:17	5:04		8hrs
14-FRI	8:03	12:35	12:58	5:32	3mins	7hrs 57mins
15-SAT						Off
16-SUN						Off
17-MON	8:00	12:41	12:45	6:12		8hrs
18-TUE	8:00	12:50	12:52	6:09		8hrs
19-WED	8:05	12:10	12:47	6:04	5mins	7hrs 55mins
20-THU	5:09	12:24	12:34	6:57		8hrs
21-FRI	6:29	12:03	12:30	5:05		8hrs
22-SAT						Off
23-SUN						Off
24-MON						OB
25-TUE						OB
26-WED						OB
27-THU						OB
28-FRI						OB
29-SAT						OB
30-SUN						Off
31-MON						FL

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JERREL ANN L. LAGITAO

VERIFIED as to prescribed office hours


MARISEL A. LEORNA
Department Head
National Coconut Research Center-Visayas

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