



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: RAYMOND R. UCARES

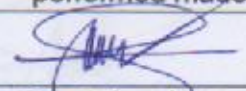
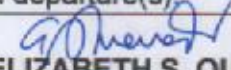
For the Month of: DECEMBER

Department: DEPARTMENT OF PURE AND APPLIED CHEMISTRY

Year: 2022

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1			10:00	1:00					4:00	7:00			6
2			10:00	1:00			1:00	4:00					6
3													
4													
5			10:00	1:00			1:00	4:00					6
6			10:00	1:00			1:00	4:00	4:00	7:00			9
7			10:00	1:00									3
8													
9			10:00	1:00			1:00	4:00	4:00 ⁸	7:00 ⁸			6
10													
11													
12			10:00	1:00			1:00	4:00					6
13			10:00	1:00			1:00	4:00	4:00	7:00			9
14			10:00	1:00									3
15			10:00	1:00					4:00	7:00			6
16			10:00	1:00			1:00	4:00					6
17													
18													
19													
20													
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													
31													
GRAND TOTAL													66

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

	
Signature of Part-time Instructor	Printed Name and Signature of Dept. Head



ACCOMPLISHMENT REPORT

[December 1-16, 2022]

1. Conducted laboratory classes in Chem 120.1, Chem 140.1, Chem 132.2, Chem 132.3, and Chem 2.1.
2. Conducted online classes via Google Meet and VSU e-learning portal in ScTS 11c.
3. Checked quizzes in Chem 120.1, Chem 140.1, Chem 132.2, Chem 132.3, Chem 2.1, and ScTS11c.
4. Checked Laboratory Reports in Chem 120.1, Chem 140.1, Chem 132.2, Chem 132.3, and Chem 2.1.
5. Checked Laboratory Journals in Chem 120.1, Chem 140.1, Chem 132.2, Chem 132.3, and Chem 2.1.
6. Answered students' questions and clarifications for Chem 120.1, Chem 140.1, Chem 132.2, Chem 132.3, Chem 2.1, and ScTS11c.

Submitted by:

RAYMOND R. OCARES

Name of Employee/Faculty

Recommending Approval:

ELIZABETH S. QUEVEDO

Head, DoPAC

Approved:

MA. THERESA P. LORETO

Dean, CAS