

**DAILY TIME RECORD**  
**EDULLANTES, MELODINA P.**  
 (NAME)

For the month of  
**February 1 - 28, 2025**  
 Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON						OB
4-TUE						OB
5-WED						OB
6-THU	8:54	12:14	12:35	5:08	54mins	7hrs 6mins
7-FRI	8:00	12:01	12:30	5:07		8hrs
8-SAT						Off
9-SUN						Off
10-MON						SUSPENDED 8:00 am 11:59 pm
11-TUE						SLP
12-WED						OB
13-THU						OB
14-FRI	8:00	12:00	1:00	5:23		8hrs
15-SAT						Off
16-SUN						Off
17-MON	8:00	12:00	1:00	5:00		8hrs
18-TUE						OB
19-WED	8:00	12:00	1:00	5:00		8hrs
20-THU	8:00	12:00	1:00	5:00		8hrs
21-FRI	8:00	12:00	1:00	5:00		8hrs
22-SAT						Off
23-SUN						Off
24-MON			12:04	5:04	4hrs	4hrs
25-TUE	8:48	12:25	12:45	5:02	48mins	7hrs 12mins
26-WED						OB
27-THU						OB
28-FRI						OB

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**MELODINA P. EDULLANTES**

VERIFIED as to prescribed office hours

**LILIAN B. NUÑEZ**

Department Head  
 Barangay Integrated Development Approach for Nutrition Improvement

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