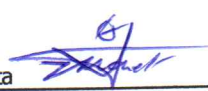




# VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte

Date: May 11, 2022

Name : Peter Ben Laurice H. Urdaneta   
Designation : Admin Aide III Signature  
Destination : Ormoc City  
Date of Travel : May 13, 2022

Purpose : To submit Pag-ibig and Philhealth remittance  
and to deliver checks to diff. Ormoc Suppliers  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Expenses \_\_\_\_\_

Source of Funds \_\_\_\_\_

Transportation:

- ( ) College Vehicle  
( ) Public Conveyance

  
**QUEEN-EVER Y. ATUPAN**  
Sup. Admin Officer

RECOMMENDING APPROVAL:

Atty. Rysan C. Guinocor  
Director for Administrative Services

In-charge of funds ( If other than the  
Dept/Office Head)

\_\_\_\_\_  
Dir. Of Instruction/Res. & Ext.

**APPROVED:**

Edgardo E. Tulin  
President