

DAILY TIME RECORD  
AMESTOSO, FELIX JOHN T.

(NAME)

For the month of  
February 1 - 28, 2023  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	7:55	12:05	1:01	5:12	1min	7hrs 59mins
2-THU	7:59	12:02	12:52	5:26		8hrs
3-FRI	8:00	12:08	12:56	5:27		8hrs
4-SAT						Off
5-SUN						Off
6-MON	7:57	12:04	12:56	5:14		8hrs
7-TUE						OB
8-WED	8:02	12:02	12:53	5:03	2mins	7hrs 58mins
9-THU	8:05	12:07	12:54	5:12	5mins	7hrs 55mins
10-FRI	8:06	12:08	12:54	10:39	6mins	7hrs 54mins
11-SAT						Off
12-SUN						Off
13-MON	8:09	12:00	12:58	5:06	9mins	7hrs 51mins
14-TUE	8:05	12:03	12:56	5:24	5mins	7hrs 55mins
15-WED	8:01	12:04	12:46	5:34	1min	7hrs 59mins
16-THU	8:05	12:09	12:58	5:07	5mins	7hrs 55mins
17-FRI	8:04	12:01	12:59	5:00	4mins	7hrs 56mins
18-SAT						Off
19-SUN						Off
20-MON	8:24	12:05	12:55	6:08	24mins	7hrs 36mins
21-TUE	8:10	12:07	12:55	5:43	10mins	7hrs 50mins
22-WED	8:06	12:02	12:59	5:09	6mins	7hrs 54mins
23-THU	8:05	12:05	12:59	5:48	5mins	7hrs 55mins
24-FRI		9:31		6:50		
25-SAT						Off
26-SUN						Off
27-MON	8:00	12:02	1:00	6:04		8hrs
28-TUE	7:58	12:02	12:54	5:10		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

FELIX JOHN T. AMESTOSO

VERIFIED as to prescribed office hours

ELIZA D. ESPINOSA

Department Head  
Institute of Tropical Ecology & Envi. Mgmt.

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