



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: LILIBETH O. MANLA

For the Month of: MAY

Department: DEPARTMENT OF SOIL SCIENCE

Year: 2022

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1	OFF												
2	6:45	11:55					12:50	5:00					9.33
3	HOLIDAY												
4	7:45	12:55					1:25	5:00					8.75
5	8:15	11:50					12:30	5:15					8.33
6	6:45	12:30					12:45	5:00					10.00
7	OFF												
8	OFF												
9	ELECTION DAY												
10	6:45	10:30					12:30	4:00					7:25
11	8:00	12:45					1:35	5:00					8.17
12	8:15	12:00					12:45	5:00					8.00
13	6:50	12:30					12:50	4:30					9.93
14	OFF												
15	OFF												
16	6:40	11:50					1:00	5:00					9.16
17	6:35	11:50					12:40	4:00					8.58
18	8:00	12:35					1:05	5:05					8.58
19	8:30	12:00					12:45	5:10					7.92
20	6:55	12:35					12:55	5:00					9.75
21	OFF												
22	OFF												
23	6:55	11:45					1:05	5:00					8.75
24	7:00	12:00					12:30	5:00					9.50
25	8:00	12:45					1:30	5:00					8.25
26	7:45	12:00					12:45	5:00					8.50
27	6:50	12:35					12:50	5:00					9.92
28	OFF												
29	OFF												
30	6:50	11:45					1:05	5:00					8.83
31	6:45	11:30					12:30	5:00					9.25
GRAND TOTAL												169.81	
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).													
Signature of Part-time Instructor							SUZETTE B. LINA						
							Printed Name and Signature of Dept. Head						

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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