



VISAYAS
STATE UNIVERSITY

ECO-FARM AND RESOURCE MANAGEMENT INSTITUTE

ACCOMPLISHMENT REPORT

July 1-31, 2024

1. Received an NC II for Crop Production together with 2 faculty and staff of the Institute on July 1, 2024
2. Received and appointment as part of the VSU's Solid Waste Management Committee on July 1, 2024
3. Received the appointment as project manager of Eco-FARMI's STF Project on July 1, 2024
4. Conducted institute's monthly meeting on July 3, 2024
5. Facilitated the MOA of collaboration between Eco-FARMI, VSU and DA-PCC
6. Submitted the research report on rabbit and presented during the inhouse review 2024
7. Served as evaluator during the inhouse review 2024 for the research and extension projects under farming system commodity and the Agriculture Science and Technology-based Livelihood/Entrepreneurship
8. Submitted the R&D initiatives and directions of the Institute for SYs 2022-2026 as required by the OVPREI on July 7, 2024
9. Attended the Solid waste management committee meeting on July 9, 2024 at the OVPAF
10. Prepared and submitted the OPCR accomplishments for January to June 2024
11. Checked and submitted the 2nd quarter report for research and extension projects
12. Attended and participated the VSU's 2-weeks Scenario-based and Strategic Planning Workshop on July 15-26, 2024
13. Acted the request of UADCO referendum for study leave and MOU
14. Attended the research programs budget utilization and consultation meeting on July 29, 2024 at OVPREI breakout room
15. Received the appointment as member of the TWG on the revision of the Extension manual dated July 31, 2024
16. Monitored the progress of the research and extension projects
17. Checked, Approved, and Signed payrolls, DTRs, Official business travel, and leave applications of Eco-FARMI Colleagues
18. Supervised and managed the administrative tasks and farm activities of the Institute

Submitted By:

JEROME O. ARRIBADO
Director, Eco-FARMI



**ECO-FARM AND RESOURCE MANAGEMENT
INSTITUTE**

Visayas State University, PQWV+X76 Baybay City, Leyte
Email: ecofarmi@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1040



Management
System
ISO 9001:2015
www.tuv.com
ID 910658749



Page 1 of 2
FM-VSU-13
V4 05-09-2023
No. **AR-24-006**



VISAYAS
STATE UNIVERSITY

ECO-FARM AND RESOURCE MANAGEMENT INSTITUTE

ACCOMPLISHMENT REPORT

August 1-31, 2024

1. Conducted laboratory classes of AnSc 22, Introduction to Livestock and Poultry Production every Wednesday 7am to 4pm
2. Conducted institute's monthly meeting on August 5, 2024
3. Attended the VSU's 71st Commencement Exercises on August 6, 2024
4. Attended the VSU Faculty on boarding for the 1st semester of 2024-4025 on August 12, 2024 at the RDE Hall
5. Acted the request referendum of the UADCO members dated August 13, 2024
6. Attended the investiture rites of the VSU's 7th President on August 15, 2024 at the Binaybayon Convention Center, Baybay City, Leyte
7. Presented the Faculty Review and Development Plan of the Eco-FARMI at the OVPAA Conference room on August 22, 2024
8. Checked and evaluated the research proposal on "Development of Climate Resilient Agriculture (CRA) Practice in Lowland Taro Production with Fish and Duck Integration" submitted by Ms. Geleca I. Maraňan et al. of the Philippine Root Crop Research & Training Center (PRCRTC)
9. Received the appointment as part of the tasks force of UN SDG number 6 for the THE Impact rankings for 2025, and participated the orientation meeting on August 29, 2024 held at the OP Boardroom
10. Submitted the final copy of the Faculty review and development plan of the Eco-FARMI for 2024-2028
11. Monitored the progress of the research and extension projects
12. Checked, Approved, and Signed payrolls, DTRs, Official business travel, and leave applications of Eco-FARMI Colleagues
13. Supervised and managed the administrative tasks and farm activities of the Institute

Submitted By:

JEROME O. ARRIBADO
Director, Eco-FARMI



**ECO-FARM AND RESOURCE MANAGEMENT
INSTITUTE**

Visayas State University, PQWV+X76 Baybay City, Leyte
Email: ecofarmi@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1040



Management
System
ISO 9001:2015
www.tuv.com
ID: 9106656749



Page 1 of 2
FM-VSU-13
V4 05-09-2023
No. **AR-24-006**



VISAYAS
STATE UNIVERSITY

ECO-FARM AND RESOURCE MANAGEMENT INSTITUTE

ACCOMPLISHMENT REPORT

September 1-30, 2024

1. Conducted laboratory classes for AnSc 22, Introduction to Livestock and Poultry Production every Wednesday at 7am to 4pm
2. Attended the launching of 124th Philippine Civil Service Anniversary month-long celebration on September 2, 2024, and presented the Institute's newly hired faculty
3. Attended the 179th UADCO meeting held at the OP Board room on September 5, 2024
4. Conducted institute's monthly meeting on September 6, 2024
5. Attended an online brief meeting organized by the OVPREI/Dr. Peña on the REI KPIs
6. Attended the awareness and reawareness ISO seminar held at the VSU Gym on September 9, 2024
7. Attended the workshop on executive course Incident Command System held at the RDE Hall on September 10, 2024
8. Attended the opening program of the 6th VSU Internal Quality Audit held at the RDE Hall on September 16, 2024
9. Attended the workshop on Public Financial Management held at the RDE Hall on September 18-20, 2024
10. Attended the meeting with the members of the SDG number 6 taskforce for the THE Impact rankings for 2025
11. Submitted the PPMPs of the Institute for 2025
12. Facilitated the preparation of Contracts for the renewal of the JOs covering October to December 2024
13. Prepared and checked the documents with the Institute's clerk needed by the internal auditor
14. Facilitated and submitted the Individual Faculty Workload of the Faculty in the Institute for the 1st semester of AY 2024-2025
15. Part of the recomposed Management Review Committee of the University dated September 27, 2024
16. Submitted the updated citizen's charter and Privacy Impact Assessment of the Eco-FARMI on September 30, 2024
17. Monitored the progress of the research and extension projects
18. Checked, Approved, and Signed payrolls, DTRs, Official business travel, and leave applications of Eco-FARMI Colleagues
19. Supervised and managed the administrative tasks and farm activities of the Institute



**ECO-FARM AND RESOURCE MANAGEMENT
INSTITUTE**

Visayas State University, PQWV+X76 Baybay City, Leyte
Email: ecofarmi@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1040



Management
System
ISO 9001:2015
www.tuv.com
ID: 3108808749



Page 1 of 2
FM-VSU-13
V4 05-09-2023
No. **AR-24-006**