

Civil Service Form No. 49
DAILY TIME RECORD

BERT C. PEÑALOSA

For the month of **APRIL 2022**
 Official hours for arrival (Regular days: _____)
 And Departure (Saturdays: _____)

D A Y	A. M.		P. M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hours	Minutes
1	8:00	12:00	1:00	5:00		
2	SATURDAY					
3	SUNDAY					
4	7:00	12:00	1:00	5:00		
5	8:00	12:00	1:00	5:00		
6	7:00	12:00	1:00	5:00		
7	8:00	12:00	1:00	5:00		
8	8:00	12:00	1:00	5:00		
9	SATURDAY					
10	SUNDAY					
11	7:00	12:00	1:00	5:00		
12	WORK SUSPENSION					
13						
14	HOLIDAY					
15						
16	SATURDAY					
17	SUNDAY					
18	7:00	12:00	1:00	5:00		
19	8:00	12:00	1:00	5:00		
20	7:00	12:00	1:00	5:00		
21	8:00	12:00	1:00	5:00		
22	8:00	12:00	1:00	5:00		
23	SATURDAY					
24	SUNDAY					
25	7:00	12:00	1:00	5:00		
26	8:00	12:00	1:00	5:00		
27	7:00	12:00	1:00	5:00		
28	8:00	12:00	1:00	5:00		
29	8:00	12:00	1:00	5:00		
30	SATURDAY					
TOTAL						
I certify on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.						
VERIFIED as to the prescribed office hours MOISES NEIL V. SERIÑO In-Charge						

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