



## CLEARANCE

### INSTRUCTION:

A student who is graduating, transferring, leaving the University or applying for employment is required to accomplish this clearance form in six (6) copies.

Student Number	Last Name	First Name	Middle Name	Course and Year
15-1-026900	Comaling	Jerald	Besmanos	BAS 4

Home Address : brgy. Manarug Javier leyte

Telephone Number : n/a

Cellphone Number : 09981907214

Number of Semester in VSU: 13

[ ] Graduating [ ☒ ] Not Graduating

Date Admitted in VSU : 2015 Last term enrolled in VSU: 1st sem CY 2021-22

Date: 11/15/21

**The University President**  
 Visayas State University  
 Visca, Baybay City, Leyte

Sir:

I am passing this clearance to find out and settle all my academic, monetary, property responsibilities and administrative/disciplinary cases to this University.

MICHAEL DOMINIC M. GARRIDO  
 Signature of Academic Adviser  
 Over Printed Name

[Signature]  
 Signature of Student

### REASONS FOR CLEARING

- |                                                             |                                                          |                                                                 |
|-------------------------------------------------------------|----------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Graduating (Specify degree/course) | <input checked="" type="checkbox"/> Financial difficulty | <input checked="" type="checkbox"/> Accepting an outside job    |
| <input type="checkbox"/> Can't get along with students      | <input type="checkbox"/> Low academic grades             | <input checked="" type="checkbox"/> Other reasons (write below) |
| <input type="checkbox"/> Can't get along with teachers      | <input type="checkbox"/> Poor/Failing health             | <u>Acquire credentials (TOR)</u>                                |
| <input type="checkbox"/> Death of parent or guardian        | <input type="checkbox"/> Find academic work difficult    |                                                                 |

**WE CERTIFY THAT** this student is cleared of academic, monetary, property and administrative/disciplinary cases/responsibilities.

### Signature Over Printed Name

1. MANUEL D. GACUTAN, JR.  
 Department Head

4. VICENTE A. GILOS  
 OIC, University Librarian

7. MANOLO B. LORETO  
 Dean of Students

2. VICTOR B. ASIO  
 College Dean  
 (for Undergraduate Students only)

5. QUEEN-EVERY ATUPAN  
 Cashier

8. EDGARDO E. TULIN  
 University President

3. n/a  
 Graduate School Dean  
 (for Graduate Students only)

6. MARWEN A. CASTAÑEDA  
 University Registrar

Distribution of copies: 1-Registrar, 1-Student, 1-Dean of Students, 2-Cashier, 1-College Dean